

### YEARLY STATUS REPORT - 2021-2022

### Part A

### Data of the Institution

1.Name of the Institution	Tika Ram Girls College, Sonepat
• Name of the Head of the institution	Dr. Monika Verma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01302242059
• Mobile no	9468100659
• Registered e-mail	principal.trgc@gmail.com
• Alternate e-mail	iqactrgc2@gmail .com
• Address	Mission Road Gur Mandi
• City/Town	Sonepat
• State/UT	Haryana
• Pin Code	131001
2.Institutional status	
Affiliated /Constituent	Affilated
• Type of Institution	Women
• Location	Urban
Financial Status	Grants-in aid

• Name of the Affiliating University	MDU Rohtak
• Name of the IQAC Coordinator	DR. Santosh Rathee
• Phone No.	09354821247
• Alternate phone No.	9354821247
• Mobile	09354821247
• IQAC e-mail address	iqactrgc2@gmail.com
• Alternate Email address	ratheesantosh86@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://trgc.edu.in/download/AOAR /2020-21/2020-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the	https://trgc.edu.in/download/Acad

• if yes, whether it is uploaded in the Institutional website Web link:

### https://trgc.edu.in/download/Acad emicCalendar/Academic%20Calender% 202021-2022.pdf

### **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	6.7	2003	21/03/2003	21/03/2008

#### 6.Date of Establishment of IQAC

09/01/2017

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutiona 1	Scholarship for SC/ BC Students	Haryana Govt.	2021	1841005
Institutiona 1	Salary	Haryana Govt.	2021	29200000
Institutiona 1	Pension &Arrear	Haryana Govt.	2021	5913308
Institutiona 1	Science exhibition	Haryana Govt.	2021	10000
Institutiona 1	NSS Grant	Universities	2021	69192

# 8.Whether composition of IQAC as per latest Yes NAAC guidelines

• Upload latest notification of formation of <u>View File</u> IQAC

#### 9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and **Yes** compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the No File Uploaded meeting(s) and Action Taken Report

# **10.Whether IQAC received funding from any No** of the funding agency to support its activities during the year?

• If yes, mention the amount

#### **11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. To aware the students and society about corona vaccination 2. organization of health awareness camp. 3. Awareness programme about environment conservation through NSS. 4. Organization of Annual

Prize Distribution Function. 5. Organization of state level academic and cultural fest.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year** 

Plan of Action	Achievements/Outcomes
To aware the students and society about corona vaccination	YES
organization of health awareness camp.	YES
Awareness programme about environment conservation through NSS.	YES
Organization of Annual Prize Distribution Function.	YES
Organization of state level academic and cultural fest.	YES
Timely submission of AISHE Data	YES
Celebration of World Environment Day	YES
Organization of Alumni Meet	YES

# 13.Whether the AQAR was placed before statutory body?

• Name of the statutory body

Name	Date of meeting(s)
Management	28/03/2022

Yes

#### 14.Whether institutional data submitted to AISHE

Pa	Part A		
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3.Website address (Web link of the AQAR (Previous Academic Year)	https://trgc.edu.in/download/AQA R/2020-21/2020-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://trgc.edu.in/download/Aca demicCalendar/Academic%20Calende r%202021-2022.pdf

#### **5.Accreditation Details**

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### 6.Date of Establishment of IQAC 09/01/2017

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8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
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9.No. of IQAC meetings held during the year	03	
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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	1
• If yes, mention the amount		
11.Significant contributions made by IQAC du	uring the current year (1	maximum five bullets)
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Timely submission of AISHE Data	YES			
Celebration of World Environment Day	YES			
Organization of Alumni Meet	YES			
13.Whether the AQAR was placed before statutory body?	Yes			
• Name of the statutory body				
Name	Date of meeting(s)			
Management	28/03/2022			
14.Whether institutional data submitted to AISHE				
Year	Date of Submission			
2022	26/03/2022			
15.Multidisciplinary / interdisciplinary				
The college Management wishes to multidisciplinary/ interdisciplir wishes to integrate science with For example -	nary approach. College			

the college wishes to integrate physics and sports,

economics with commerce and sports with science & commerce. The institute is willing to offer a flexible curriculum that would enable multiple entry and exit at the end of first, second and third year of education. In this regard college intends to introduce different Certificate Courses which blend the different curriculum. As we are affiliated to MDU Rohtak, we have to follow the curriculum prescribed by the University but we wish to implement new education policy through certificate courses and diploma courses. The college proposes to promote multidisciplinary/ interdisciplinary approach by adding women component in different programs of the college in view of NEP2020.

#### 16.Academic bank of credits (ABC):

The regulation of academic bank of credits(ABC) will be implemented in the college with the consent of affiliating university (Maharishi Dayanand University , Rohtak). Thereafter the students will be enabled to select the combination of courses suitable to her aptitude and quest for knowledge. ABC will be made more friendly and approachable in the interest of the institution in tune with NEP 2020

#### **17.Skill development:**

A few number of skill development programs are already running in the college to make our students employable and skilful. We have a few certificate courses like Stitching, web designing, yoga, tally, beauty parlor , fashion designing to enhance the skill of our young minds. In view of the NEP 2020 we wish to start more courses which develop the skill of students.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

One of the defining feature of NEP 2020 is its focus on promotion of Indian knowledge system. Every year the students participate in youth festival and many other cultural activities which enhance their knowledge about Indian culture. Though we organize session on yoga and meditation, we propose to organize such more sessions. Every year a group of students is taken to Delhi and nearby areas to visit cultural and historical destination. The syllabus of some subject like Hindi, English, History, Sanskrit reignite and promote Indian Culture and Indian knowledge system.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Keeping in mind the new education policy, major focus would be on outcome based education. The college also proposes to facilitate student centric teaching and learning in order to achieve stated outcomes. The college proposes and wishes to develop a matrix to capture the performance of the students at the different levels of its learning. Apart from this program outcomes and course outcomes are already discussed in respective classes at the beginning of the session.

#### **20.Distance education/online education:**

#### Many

online certificate were offered to the students like web designing, tally, yoga and relaxation , application of computer, communicative Grammar , Application of Mathematics etc. The College proposes to increase the number of programs in the coming academic session. For example - HTML online course. The College proposes to start distance education and online courses, Diploma, Advance Diploma course in near future.

### **Extended Profile**

#### 1.Programme

1.1		251		
Number of courses offered by the institution across during the year				
File Description				
Data Template		<u>View File</u>		
2.Student				
2.1		2370		
Number of students during the year				
File Description Documents				
Institutional Data in Prescribed Format		<u>View File</u>		

2.2		762		
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/			
File Description	Documents			
Data Template		<u>View File</u>		
2.3		854		
Number of outgoing/ final year students during th	e year			
File Description	Documents			
Data Template		<u>View File</u>		
3.Academic				
3.1		71		
Number of full time teachers during the year				
File Description	Documents			
Data Template		<u>View File</u>		
3.2		71		
Number of sanctioned posts during the year				
File Description	Documents			
Data Template		<u>View File</u>		
4.Institution				
4.1		39		
Total number of Classrooms and Seminar halls				
4.2		5909798		
Total expenditure excluding salary during the yea	r (INR in lakhs)			
4.3		119		
Total number of computers on campus for acaden				
Total number of computers on campus for academ	nic purposes			

### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of Semester an academic calendar is prepared adhering to the syllabus prescribed by Maharishi Dayanand University, Rohtak. To ensure the effective delivery of curriculum, the college has developed its own mechanism to monitor the overall Process. The curriculum academic includes all the yearly activities to be undertaken. The time-table committee designs the time-table for all the programs as per university norms. The class time table is displayed on the notice board following the distribution of courses. Concerned teachers prepare their lectures plan for the entire theory and practical Course. Feedback is taken from students regardinmg time table . The Heads of the department conduct regular meetings to review the problems faced during teaching. The College has a strong internal evaluation system which assesses the comprehension of the students through class- tests, Seminars, group presentations, practical's and so on. Students are also sensitized about social issues to increase their awareness. They are also instructed to come with the relevant issues, suggestions, feedback, if any. The perspective plan of the session is reviewed retrospectively at the end of the academic Session.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://trgc.edu.in/syllabus.asp

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is an extremely essential document which consists the tentative dates of Internal and external semester examinations, co-curricular and extra-curricular activities, and of term and vocation period to guide the faculty and students as well. The Institution has a vibrant culture of instilling inquisitiveness and rational temper among the learners through numerous activities which are declared in advance to the students through the academic calendar. The faculty and the students get a lucid picture of the activity schedule adhering to the academic calendar. The availability of the academic Calendar increases students awareness about the probable examination time. Different methods followed for CIE are assignments, quizes, open book tests,tutorials, seminars, Case studies etc. Like theory courses, practicals, CIF is also carried out through various methods such as: viva, PowerPoint presentations, project demonstrations, internship, survey, case studies, activities are mentioned in advance and also executed as per planned schedule. Co-Curricular activities such as science exhibitions, educational activities, sports, competitions, cultural fests are also planned and mentioned in the calendar. The pre-planned academic activities execution is ensured through rigorous monitoring by the Principal to achieve the academic excellence.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://trgc.edu.in/download/AcademicCalen dar/Academic%20Calender%202021-2022.pdf

<b>1.1.3 - Teachers of the Institution participate</b>	Α.	<b>All</b>	of	the	above
in following activities related to curriculum					
development and assessment of the affiliating					
University and/are represented on the					
following academic bodies during the year.					
Academic council/BoS of Affiliating					
University Setting of question papers for					
UG/PG programs Design and Development					
of Curriculum for Add on/ certificate/					
Diploma Courses Assessment /evaluation					
process of the affiliating University					

F	File Description	Documents
t b	Details of participation of eachers in various oodies/activities provided as a response to the metric	<u>View File</u>
A	Any additional information	<u>View File</u>

#### **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

#### 21

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### **1.2.2.1** - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

#### 13

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

#### 416

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is adhered to the norms of the University. Our Curriculum of some regular courses tries to address issues related

to Environment, sustainability, gender and Professional Ethics while some certificateCourses aim to inculcate social andhuman values, thereby leading to the holistic development of students. The curriculum of Commerce department inM.Com-Sem-I titled as "Business Ethics and Professional Values", triesto raise the students general awareness on the ethical dilemmas at work place. The course enables students to develop their own considered judgment about issues in Business Ethics. College has also organized various personality development programs through placement cell to make a responsible and good citizen of a nation. Many capacity Building and Personality Development programs, courses and workshops are conducted are conducted by the institute to imbibe universal ethical principles. Our NSS Programs also handle different environment Conservation activities such as Tree plantation etc .In the course study, students get introduced to Ecology, Ecosystem, National Resource Conservation and Management, Biodiversity Conservation and they also learn Environmental Pollution Control Technology. Considering growing percentage of Carbon in the environment, "Skills in Psycho Social Counseling for Community work" conducted by the Psychology department to integrate human values and gender sensitivity.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

# **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

07

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

### **1.3.3 - Number of students undertaking project work/field work/ internships**

#### 629

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

А.	<b>All</b>	of	the	above
	Α.	A. All	A. All of	A. All of the

File Description	Documents
URL for stakeholder feedback report	https://trgc.edu.in/feedback.asp
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

# **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://trgc.edu.in/feedback.asp

#### **TEACHING-LEARNING AND EVALUATION**

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 1027

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

295

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assess the learning level of students and

organizes special programme for advanced and slow learners. Learning levels of the students are assessed in the different phases through interaction with teachers and mentors, tests, assignments, group discussions, and quizzes. The weak and poor students are marked out on the basis of these tests. At the beginning of the course, slow learners are motivated and advanced learners are assigned the duty to give proper remedial sessions to the slow learners with the help of teacher. A strong and healthy bond between the mentors and the students is developed through personal discussion. In a highly sensitive case parents of the students are informed by the teachers. Each student receives feedback on how they performed in assignments, tests and other tasks. Teachers provide materials and necessary guidance to meet out the needs of advanced learners .The students are also encouraged and motivated to participate in various curricular and extra- curricular activities. The progress of the students is evaluated from time to time by subject teacher and recorded by the mentors in mentor registers for further action. The high percentage of the success in the university examination and other competitive examinations reflects the effectiveness of the teaching learning system.

File Description	Documents
Paste link for additional information	https://trgc.edu.in/
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2370	71

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution enhances the learning experience of students by adopting student- centric methodologies. Seminars, workshops, field trips, Institutional visits, and projects etc are organized. Promoting peer teaching is another way to boost the self confidence of the students. Project works are mandatory in UG and PG programmes, in which students are given the freedom to select their area of interest. Facilities are madeavailable so that the students can carry out their work effectively. Teachers guide the students in their work. In science subjects, well equipped laboratories are provided where each student can perform the experiment indivi dually .. This also helps them in their higher studies. Each department has its own unique programmes to enhance the learning and understanding levels of the students. Team spirit and leadership qualities are developed in the students by organizing inter college tournaments. Participative learning is enhanced through the various programmes organized by various clubs ,NSS, Red cross, women cell etc. Students are assigned to work on the editorial board of college magazine "Bhav Tulika" which improves their creativity.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://trgc.edu.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college faculty uses the ICT tools to enhance the conventional teaching learning process and to make learning more interesting and student friendly. Regular theory classes are engaged according to the college timetable in online mode. Recorded materials given in google classrooms, google meet, zoom etc. are useful to students, especially slow learners. Examinations are conducted through an online platform and scanned copies of answer sheets were evaluated by the faculty and marks were informed to students. Faculty members also used power point presentations, simulations, virtual labs and videos for effective curriculum delivery. For the dissemination of knowledge, the college has its own updated website, face book page and whatsapp group. Faculty members are encouraged to take part in projects, seminars, conferences etc. to strengthen their knowledge. These methods help in making teaching comprehensive and more pertinent for students in a changing world. In covid pandemic, most of the teacher emphasize on the blended teaching and learning mode.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

# **2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

#### 71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

#### 71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17	
File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 474

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal assessment is transparent and robust in uses of frequency and model. Continuous internal evaluation is a major component of the curriculum adopted by the institution. Being an affiliated college the institution adheres to the academic calendar and internal evaluation system of M.D. University, Rohtak. The college has an effective internal evaluation process which test and evaluate the comprehension of the students through assignments, projects, class tests, presentation etc. This helps in evaluating the students' learning levels and accordingly remedial actions are taken through mentoring and other academic counseling mechanisms to enable them to perform better in the end semester examinations. The students are also communicated at regular intervals about their attendance records and this brings regularity in classes. Each faculty member gives two assignments in each class in all subjects. All the students are informed about their performance in class tests, assignments, and projects by

displaying it notice boards and in classrooms also. Students having any type of grievances can approach the concerned subject teacher for timely redressal. The evaluation process is used in both theoretical and practical examination. Feedback is given after evaluation of the performance of students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://trgc.edu.in

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students. Time table for the model examinations is displayed on the notice board and the students are informed about the same. In addition, class tests are conducted regularly and the answers are discussed with students .Parents teacher meeting, mentor-mentee meetings are conducted regularly. Co's, Po's and Pso's are also discussed with students for attaining desired goals and displayed at prominent places in the college. The college has an efficient mechanism to resolve the matters regarding examinations and evaluations. Any complaintregarding the same is marked to Anti grievances cell. The grievances are redressed by this committee immediately. Any grievances regarding any external/university exam is verified at the college level. If any discrepancy is found in the result or the DMC of the students ;the college sends the matter to the university for the earliest redressal .Students problems like non receipt of roll no. slip, out of syllabus, question paper, late result etc are solved by the examination committee in a stipulated time .

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://trgc.edu.in

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme and course outcome is stated in the university

syllabus. This gives a proper awareness among the teacher and students regarding the programme and course outcome. Each programme is designed in a way to improve language proficiency, logical reasoning, scientific thinking, participative learning, experiential learning etc. Comprehensive , clear and well-defined program and course outcomes not only help teachers to prepare instructions, teaching plans and learning activities effectively but also help them to assess the progress of a student as per the expected holistic learning for the overall development of the student. Clear idea of skills and competencies to be acquired at the end of course/ program helps students to set up their learning goals. Faculty members are always encouraged to attend the seminars and workshop to attain more competencies to enrich the learning outcomes. The syllabus of all the subjects is displayed on the website along with program outcomes and course outcomes. The students are also made aware of these in classrooms and in mentor mentee meetings too.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://trgc.edu.in/programoutcomes.asp
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college emphasizes on the output of students. Regular interaction with IQAC to execute this goes on with a proper pace. The Co's Po'S and PSO's are displayed in the college campus at important locations. The college provides subject related certificate courses. Lectures on competitive examinations, soft skills, career counseling are organized for the overall development of the students. Programme specific outcomes are measured through curricular and co-curricular performance of the students. Course outcomes are evaluated at the end of each semester. Students are encouraged to take part in various competitions, seminars and conferences. The participation of student in co - curricular activities like arts, sports, NSS etc. enables students to develop self-critical abilities, environmental awareness, and social awareness. Most of the students pursue higher studies in their respective subjects after the completion of the course. The outcomes are evaluated through group discussions, class tests, presentation etc. The faculty always

### plans and makes efforts for the attainment of better results in various fields.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://trgc.edu.in/programoutcomes.asp

#### 2.6.3 - Pass percentage of Students during the year

# **2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 819

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://trgc.edu.in

#### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://trgc.edu.in/download/feedback/2021-2022.pdf

#### **RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research** 

**3.1.1 - Grants received from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

000

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# **3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

#### **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

000

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	<u>N/A</u>

#### **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To cultivate innovation amongst the students, the college has created an ecosystem for the flow of concepts via its Mentors,

Placement Cell, Women Cell, Subject Societies, legal cell, NSS, YRC, Eco Club, Road Safety Club, Literary Cell, Alumni Association & Collaborations with Industry & institutions of High eminence. These cells conduct various activities to promote innovation, Personality Development all the students in the college. Awareness programs on Intellectual Property Rights, Sessions with successful Alumni meet, inter college debate, guize, ppt, declamation, speech competition, poster making competition and Seminars/Workshops on various topics are the salient features of these organizations. Placement Cell is working actively to foster Job opportunities in the college with an aim to develop an environment for employment and entrepreneurship through formal and non-formal programmes. It has been engaged in providing platforms to students for developing and exhibiting their skills. NSS units, YRC, Women Cell and Legal Literacy Cell of the college guide students in inculcating innovative spirit along with social accountability. Placement Cell organized talks seminars workshop and job opportunities for the students. NSS Wings organized different camp in which tree plantation cleanliness drive, rally on save environment has been organized. The faculty takes keen interest in imparting exhaustive knowledge to the students to groom their career and life after their studies. They are distinguished to reflect their responsibilities towards society as a pious operative to transfer their learned knowledge for the betterment of the society.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>N/A</u>

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year** 

04

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### **3.3 - Research Publications and Awards**

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

**3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

#### **3.3.2.1** - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### **3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02	
File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities provide platform to servethe society and surroundings. Numerous activities of diverse nature have been conducted in developing students as responsible, socially conscious, rational and humane citizens. NSS units, YRC, Road Safety Club, Eco Club Women Cell, Placement Cell, Legal Literacy Cell and different subject societies are actively involved in the organization of the extension activities for instilling a profound sensitivity. Different rallies and campaigns such asgender equality, Yoga, blood donation and other such measures like the strict adherence to traffic rules, cleanliness and hygiene. Free health checkup camp by YRC has become an annual future. Placement cell has been established in the college for providing Career counseling. Extension lectures on key socio- cultural issues, activities and competitions on crucial topics and skill enhancement workshops are organized very frequently. Annually, Seven Day Camp and three one -day camps, rallies on save environment , save water, beti-bachao beti-padhhao are organized by NSS units. The students are sensitized by the Women Cell about gender equality, the Legal Literacy Cell about rights, duties, laws and rules, the placement cell about a creation of sustainable link between career growth and societal welfare and the subject societies about the role of the respective subjects in creating conditions for the wholesome growth of country.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	<u>View File</u>

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

# **3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

569

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### **3.5 - Collaboration**

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

# **3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

#### 00

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

#### 04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a vast, lush green campus. It has Arts, Science and commerce faculties, UG and PG courses. Classroom plays a vital role where the development of students with social, educational and cultural aspect takes place which helps in the holistic development of students with a comfortable environment for learning and overall personality development through different activities. It also provides well equipped, laboratories, a central library, hostel, canteen, sports room and vast playground. The college has 15 laboratories to meet the essential requirements of the concerned subjects. Two geography lab, three computer lab, three physics lab, three chemistry lab, two psychology lab, one physical education lab, one yoga labis there . CCTV cameras are installed at the prominent areas of college campus for the proper surveillance. The College has 119 Computers, 5 Laptops, 12 Printer machines. There is One library which is partially automated and enriched with 11565 books .The library is equipped with latest software i.e. SOUL 3.0 and Tech. Lib 7. For student support facilities ,College has Hostel with 85 rooms/Power generators/Common Room/Tuck Shop/College Lawns/Herbal Vatika/ Rain Water Harvesting System/ Proper Waste Management & Adequate Transport Facilities.14 buses are being run on different routes to facilitate the transport system.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://trgc.edu.in</u>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College is well equipped with sports facilities. There is a football ground which is well managed. Various coaches are recruited to increase the acumen of players in the respective games. College has maintained an outdoor sports ground/tracks-for Athletic meet, Javelin throw, kabaddi etc. as well as indoor yoga hall/courts for various games such as netball etc. College has a fully equipped gymnasium Hall with exercise machines like Tread mill, leg cycle, Abdominal Exercise Board, Bench Press.Yoga Meditation Lab well equipped with various kinds of yoga mats for yogic asanas & meditation sessions. There is an auditorium Hall which can be used in multiple ways as a ground for Indoor game & activities. Athletic Meet is conducted by the college every year . Every year students win medals in individual sports as well as make their place in state/ university teams and bring fame to the college by winning number of medals. Students also participate in various international tournaments.

Institution has the following facilities for sports games. Athletics Track - 400 mtr, kho kho- 29X16 mtr, Volleyball- 18X19 mtr, Kabaddi- 30X10 mtr ,Base Ball - 90X90 ft ,Hockey - 91.4X55 mtr, Basket Ball - 28X15 mtr ,weight lifting - 4X4 mtr Powerlifting - 4X4 mtr , Football - 90X120 mtr , Hand Ball - 40X20 mtr Table Tennis - 2.7 mtr length , 1.525mtr Width, 76 cm. Hight

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://trgc.edu.in

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://trgc.edu.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)** 

**4.1.4.1 -** Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51.23 /-

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is enriched with ample collection of Reference books, textbooks, Journals, Magazines, newspaper and periodicals along with the reading space for the learners and staff members both. The visitor record is maintained for students and faculty members. The library is under the surveillance of CCTV cameras and is partially automated. Partially automated with LMS tech.lib 07 and soul 03 with seven computers, 50mbps Wifi speed.

The LMS have following modules

1. Circulation- Issue/Return/Renew/Reservation/Fine/Security/se rials/Newspaper issue/ Pending Books/Over due items/ New member/ Update/ Delete Member/ Member I card/ Member Bar-Code/Communication/Nodues/ Stock in Circulation/ Missing Stock/Write Off Stock/ Stock List/ Stock Satistics /Circulation Rules etc.

Acquisition - Accessioning/Accession Register/Cataloguing/Keywords/Synonyms/Class No/ Book No/Export to Excel/Accession Register editing/Recommendation/On approval/Ordering/Requisition/Binding/Accounts/Budgeting/E Books/E Notices/ Events/ E Journals etc. 3. Periodicals - Serials list/Serials Kardex/Reminders/Serials/Magazines stock/Newspaper attendance/ Newspaper report/ Newspaper bill/ Serials bill/ Serials orders tec. 4. Tools- Printing of bar codes/Circulation rules/Data updation/ Data allocation/Almira shelf allocation/Subject allocation/Department allocation/Data editing/ Database backup/ Photocopies functionality/ Support tickets etc.

• Name of ILMS software---

i) Tech. Lib. 07, Version -7, Automation -2003,

ii) Upgraded Soul 3.0, Automation- 2022

```
• Nature of automation (fully or partially)
```

Partially

• Year of Automation

2003 , 2021

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	<u>https://trgc.edu.in</u>
4.2.2 - The institution has subset following e-resources e-journal	•

ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

**4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### **4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

#### 2125/-

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

1	5	Λ
÷	5	U

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College always promotes ICT use in its working process. The College augmented basic IT infrastructure time to time by including the computer systems according to the requirements. As per modification in the curriculum; computer laboratories are also upgraded. User friendly online Admission procedure for about 5500 candidates is enabled by software. Some classrooms, laboratories and auditorium along with projectors are there to enable the learners. The college always promotes ICT use in its working process. Accordance to it, every department is well equipped with such tools with high speed wifi and internet facility. The computer department has two laboratories installed with desktops, laptops with recent configuration, laser Printers, projectors and relevant software. The students are made aware with language lab process also. Our library too has updated software. The administrative block is fully automated with the computers of recent configuration Presently; the college is planning to increase its present capacity to meet the requirement of the implementation. Dust free environment is available along with a server facility. In the coming future; the college is planning to increase its present capacity to meet the requirements.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://trgc.edu.in</u>

#### **4.3.2 - Number of Computers**

File Description	Documents	
Upload any additional information	<u>View File</u>	
List of Computers	<u>View File</u>	
l.3.3 - Bandwidth of internet c he Institution	onnection in A. ? 50MBPS	
File Description	Documents	
Upload any additional Information	<u>View File</u>	
Details of available bandwidth of internet connection in the Institution	<u>View File</u>	
1.4 - Maintenance of Campus l	Infrastructure	
-	n maintenance of infrastructure (physical and academic lary component during the year (INR in Lakhs)	
-	on maintenance of infrastructure (physical facilities and cluding salary component during the year (INR in lakhs)	
51.23/-		
File Description	Documents	
Upload any additional information	<u>View File</u>	
Audited statements of accounts	<u>View File</u>	
	<u>View File</u>	

academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well established procedures and policies. Various committees are setup in the college such as construction committee, Purchase committee, and infrastructure committee for the continuation of the entire infrastructure of college. Frequent cleaning and maintenance is carried out so as to provide a good
learning environment to the learners. Regular monitoring and repayments of electrical items is done properly. Annual maintenance contracts are done for high grade instruments. Stabilizers are used for instruments. Frequent servicing and maintenance is carried out for the instruments. Practical are being conducted so as to maximum uses. Pest control is carried out so as to increase the life of valuable resources of the library. Annual maintenance contracts are done for the software used in the library. Proper Ventilation is done to maintain a dry environment near book selves. Computerized issuing and returning of books is done. Book exhibitions are conducted in the library and book suggested by staff members are included in the library. Regular upgradation is carried out for hardware and software. Computers are provided with upgraded antivirus. Sports material is issued to students as per schedule. Students are motivated to participate in different sports and cultural activities for overall development.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://trgc.edu.in/Policies.asp

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year** 

#### 117

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## **5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

#### 157

File Description	Documents	
Upload any additional information	<u>View File</u>	
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>	
5.1.3 - Capacity building and sk enhancement initiatives taken b institution include the following Language and communication s skills (Yoga, physical fitness, he hygiene) ICT/computing skills	by the g: Soft skills skills Life	

File Description	Documents
Link to Institutional website	https://trgc.edu.in/
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 31

### **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

42

File Description	Documents	
Any additional information		<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)		<u>View File</u>
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees		A. All of the above
File Description	Documents	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee		<u>View File</u>
Upload any additional information		<u>View File</u>
Details of student grievances including sexual harassment and ragging cases		<u>View File</u>
5.2 - Student Progression		
5.2.1 - Number of placement of	outgoing stude	nts during the year
5.2.1.1 - Number of outgoing students placed during the year		
42		

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

221

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

31

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### **5.3 - Student Participation and Activities**

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

#### one) during the year

# **5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

#### 79

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution encourages participation of student representatives in various decision making, academic administrative and co - curricular activities. College has constituted various cells like women cell, Legal Literacy cell, Youth Red Cross , grievance cell and National Service Scheme (NSS), Placement Cell, Alumni Committee etc. where in all the activities are coordinated executed and managed by the student representatives. They attend the meetings of these committees held at regular intervals. Participation in these activities helps them in developing ideas for the betterment of college. Students are also given representation on the cultural council like the Ramp Show and which plans events Talent show. Students who are on the literate committee assist in the planning of events like Hindi Divas and Inter - college competitions in essay writing, debate and declamation etc. This helps the students in developing their leadership abilities as well as a sense of responsibility compliance with rules and executive function: College magazine "Bhav Tulika' released a platform for annually provides students and faculty to express their creativity.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

52

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's Alumni Association may not be officially registered but it is actively working. Many of the college's former students have prominent positions in the political, administrative, sports and academic spheres. The college conducts the Alumni meet every year. This allows for more effective interaction between Current batch students and alumni. Alumni shared their expertise on key development areas such as career growth, skill development and several job opportunities, other topics. They cherished their memories how college has helped in grooming their personality. The foundation of the college is its alumni who actively support growth and advancement. They support academic stall and students in many of their endeavour's. The key areas where alumni of the college are actively involved include interactive session by successful alumni entrepreneurs to mentor and guide current students scholarship to needy and deserving students, conduct extension and outreach programmes etc. Their feedback is sought in order to update the curriculum to reflect current market trends. They also help in the smooth and effective functioning of the Internal Quality Assurance Cell of the college:

File Description	Documents	
Paste link for additional information	https://trgc.edu.in	
Upload any additional information	<u>View File</u>	

### **5.4.2 - Alumni contribution during the year**

E. <1Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Tika Ram Girls College visualizes a future where the rural girl's students are empowered through education. A vibrant learning environment will be provided to the students. The institute will emerge as an institute of excellence with a difference wherein we develop intellectual, emotional, cultural, moral and ethical values in students. Mission: The mission of the institute is to sensitize rural girls towards society and make them an agent for social change. To direct the mind of the young generation in such a way that they engage themselves in the task of nation-building. Participation in extracurricular and cocurricular activities promotes holistic development. To motivate the faculty members for academic research and extension activities to help the students find solutions to the current problems of society. The management, the principal, and the college faculty are committed to imparting transformational education to realize the institution's primary objective of empowering women. The first step in the mission is taking place in the classroom, where new ideas and methods of learning are introduced to students. The

students are encouraged to be broad-minded, which motivates them to embark on an academic, emotional, and ethical journey that will ultimately benefit them all.

File Description	Documents
Paste link for additional information	https://trgc.edu.in/
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College supports decentralized and inclusive planning. Staff members actively participate in all significant academic and administrative tasks. The annual committees mainly comprise teachers; some may include students and non-teaching staff members. Under the direction of the principal, teachers are appointed as conveners, nodal officers, and in-charges of numerous Cells, Clubs, and Societies, including the Literary Club, Cultural Committee, Fine Arts Committee, NSS, Women Cell, Legal Cell, Red Cross Cell, and others. The Principal-led College Advisory Committee implements the plans and judgments . The Internal Assessment and Examination Committee oversees all duties associated with assessments and exams, including notifying students about the examination dates, assessing them, providing results, setting up parent-teacher conferences, etc. The Library Committee is in charge of stocking the library with books. Any complaints are resolved quickly by the Grievance Redressal Committee. The College's cleanliness and environmental sustainability are the goals of the Cleanliness Committee. The Timetable and Workload Committee comprises teachers to guarantee that the timetable is correctly planned and conveyed. Students are chosen by the Cultural Committee for events and are given access to the facilities they need to be ready for festivals and contests. The Literary Cell selects students and promotes their participation in competitions.

File Description	Documents
Paste link for additional information	https://trgc.edu.in/
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution possesses all the documentation for implementing the perspective/strategic plan. The college follows the programs and guidelines occasionally issued by the affiliated institution, the UGC, and the DGHE.The Principal and the College Council work together through yearly committees to establish and carry out some initiatives for raising educational quality. These committees improve and maintain a high-quality academic and social environment each year. The construction, maintenance, and college development committee, for example, is in charge of monitoring the upkeep of the facilities. The committee is also in order of any necessary renovation and repair work. To ensure a welcoming and secure workplace, the Discipline and Security Committee enforces discipline.

During the COVID-19 Pandemic, and after the covid to normalize college functioning, the following strategy was implemented to ensure efficient and effective academic and administrative performance:

DHEhas opted to adhere to the COVID rules, such as wearing mask and sanitizing the campus, to prevent the continuous threat of COVID-19 infection from spreading among the teacher fraternity and students.The faculty adheres to the procedures to normalize the operation of the college, such as creating WhatsApp groups to educate students on how to ensure that classes run more smoothly.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://trgc.edu.in/
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Academic Administration:All guidelines issued by the affiliating university regarding admission schedule,student intake capacity, date sheets of theory and practical exams, and schedule of uploading Internal Assessment are strictly followed. The Haryana Government's and DGHE's Post Matric Scholarship Mechanism is followed.

College Committees: The principal regulates and directs the administrative staff comprising the Deputy Supdt., fee clerk and other clerks for carrying out the regular administrative activities of the College. The Principal, in consultation with Deputy Supdt. distributes the work among the administrative staff for the smooth functioning of the College and time-bound completion of the work for the convenience of the students. The administrative office retrieves, stores and prepares detailed reports of all the data concerning the fees, attendance, scholarships and all the details.

For Appointment and Promotion Policies: All rules, guidelines, and instructions issued by UGC/DGHE/Affiliating University and updated from time to time ..After duly verifying their documents under the Career Advancement Scheme, the API committee recommends promotion cases for faculty members, which are then sent to the concerned university to be dealt with by the screening committee for promotion purposes. The Grievance Redressal Mechanism System is in place to handle admission, internal assessment, examination, and academic affairs-related grievances.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Link to Organogram of the institution webpage	https://trgc.edu.in
Upload any additional information	<u>View File</u>
6.2.3 - Implementation of e-gov areas of operation Administrat and Accounts Student Admission Support Examination	ion Finance

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College provides a pleasant working environment for its employees. Apart from government schemes, the institution has implemented many welfare measures for the benefit of both teaching and non-teaching staff, namely:

- GYM facility.
- Health check-up camps by specialized doctors.
- The facility of Duty Leave, Reimbursement of a Registration fee, TA/DA for research work, and to attend seminars/workshops/FDPs etc.
- Internet facilities.
- Decentralization of powers among the staff members
- Felicitation at the convocation/Annual Prize Distribution Ceremony. Felicitation of staff members on retirement day.
- The College allows maternity leave to the women staff as per the rules of the State Government.
- Workshops/Seminars are organized to increase the competencies of the faculty.
- Annual increments are provided as per policies.
- Gifts/ Sweets are given on festive occasions such as Diwali, Holi and Teej etc.
- Training programs for non-teaching employees are conducted.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

### **6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 01

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

## 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

120	
File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute has a reliable system in place to assess and evaluate the job performance of all of its employees. They are monitoring the progress of the College's academic and administrative operations through performance grants. An institute is therefore headed for excellence. The teaching staff who adhere to UGC and affiliating university norms are the target audience for the self-evaluation report. Annually, this report is delivered to the principal. Factors such as organizing and managing extracurricular, co-curricular, and curricular activities are considered to evaluate teacher performance. Teachers will always fill their Academic Performance Indicator (API) score in the prescribed proforma whenever they are promoted to a higher grade in their teaching career under the Career Advancement Scheme (CAS).

Teachers fill up the forms containing information follow as:

Category-I Teaching Learning and Evaluation

Category-II Co-Curricular and Extra-Curricular Activities Category-III ResearchThis information is completed for each year under consideration. The College's API committee verifies the details and validates the scores submitted by the faculty before forwarding the report to the principal.The principal also scrutinizes the performance of non-teaching staff for evaluation. The principal evaluates their performance on an annual basis based on their work quality, efficiency, sincerity, and punctuality.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The College Bursar initially performs internal auditing. The Bursar checks and verifies all transaction receipts. The principal also verified and signed all payment vouchers that the Bursar signed. The stock verification committee performs stock verification the end of each year and writes off non-operational items. Before issuing the final order to purchase goods/items, the purchase committee enlists quotes from three vendors. Grants for seminars/workshops/research projects are used following the guidelines issued by funding agencies such as the UGC/DGHE and in consultation with the college's research committee. Utilization Certificates are duly sent to the appropriate agencies.

External Audit: A Certified Chartered Accountant regularly performs external audit work on the College's receipts and expenditures. He verifies all receipts, grants, and scholarships and their utilization. Auditors from the DGHE Accounts department conduct an annual external audit of the College regarding salary and post-matric scholarship grants. Every five years, the Principal Accountant General (Audit), Haryana, audits all grants and funds and their utilization. Corrective measures are implemented in response to audit objections and queries. Also, all recommendations are followed on time. The college resolves all audit objections through discussion in Advisory Committee meetings.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

#### during the year (not covered in Criterion III)

### **6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Δ	Δ
υ	υ

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated with M.D. University, Rohtak, and adheres to the rules and regulations established by the DGHE. The institute receives a 95% grant in aid from the Haryana government and is covered by sections 2 (f) and 12B of the UGC Act of 1956. The College can obtain various planned funds from government/nongovernment agencies. The Principal develops the plan by convening staff meetings and ordering all cell coordinators to submit their budgets. According to the plans, funds are given to the College under several fields. Student scholarships are directly credited into the student's bank accounts under various government social schemes. DHE collects admission fees from enrolled students for grant-in-aid courses and transfers them to the college account. Student contributions to development and utility fees remain the institution's primary funding source.All financial decisions for the College are made directly by the Principal in consultation with the College Governing Body. The Finance Committee and Management will review the use of resources. Following final budget approval, the purchase committee initiates the purchasing process; quotations are requested, and the order is placed with the lowest bidder after negotiations. An audit cell in the DHE, Haryana office conducts salary grant audits.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response: IQAC had planned and implemented several quality assurance strategies and processes, such as holding regular meetings, collecting and analyzing feedback based on curriculum and teaching-learning processes from various stakeholders, and then taking action. IQAC is dedicated to the overall development of its students and makes coherent efforts to improve their communication and interpersonal skills.

The College's campus has Wi-Fi access to encouraging research and publication. Infrastructure and other facilities enable faculty and students to participate in research activities. It encourages faculty to write and present research papers and publish research findings in peer-reviewed journals.

IQAC has taken on the task of equipping teachers with modern IT skills to strengthen the IT structure for administration and teaching-learning. To that end, the College's IT infrastructure has been expanded to include more ICT-enabled smart classrooms. The number of computers and Projectors for teaching-learning has increased.Internal and External evaluation marks were prepared and submitted online to the affiliating university.

Introducing Skill-Based Interdisciplinary Courses

The mission of the College states the empowerment of women through quality education.

Diploma courses in Beauty & Wellness, Dress Designing & Tailoring, Computer Application & IT and Banking were introduced from the Session 2020-21

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institutional members of Studies, HODs, and in charge of various cells initiated the reforms of the teaching-learning process. It has designed structured feedback from stakeholders, and based on this feedback, teaching and learning activities have been improved, and various innovative activities and reforms have been implemented. The process is evident in the following examples:

Enhancing the Teaching-Learning Process's Quality

IQAC has developed internal assessment strategies to ensure effective learning outcomes.Before the start of the session, teaching plans and an academic calendar are

developed. Before the session begins, guidelines for curricular, co- Curricular, and

extracurricular activities are distributed.

Infrastructure is upgraded, more facilities are added, and efforts are made through extended learning to transform students into socially conscious and useful citizens.

ICT Facilities:

IQAC encourages faculty to embrace and adopt ICT-enabled teaching methodologies to keep up with the growing global demand. Teachers can attend ICT training sessions. Most classrooms are equipped with ICT and audio-visual aids such as LED projectors. Students are shown subject-related videos and PowerPoint presentations. Google and other digital platforms are almost always used to deliver online classes to students. All the important activities and notices are uploaded on the website and Facebook.

File Description	Documents		
Paste link for additional information	https://trgc.edu.in		
Upload any additional information	<u>View File</u>		
6.5.3 - Quality assurance initiat institution include: Regular me Internal Quality Assurance Cel Feedback collected, analyzed a	eeting of II (IQAC);		

#### improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	<pre>https://drive.google.com/file/d/lz4oKGix7d     lvMqUS5n20kwBu7NTg2Smj0/view?usp=sharing</pre>
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The campus is well equipped with fire safety equipments. Fire extinguishers are installed in the college campus to ensure safety. Proper complaint box has been set up within the College Campus for the learners as well as for the faculty members in order to receive their Complaints and suggestions as well for the necessary improvements and amendments. There is girl's common Room also with the Campus, in order to facilitate the female students. The College provides necessary medical facilities to students and staff as well. The Departments kept organizing events to address the issues like gender sensitivity, Domestic violence, ragging, Sexual harassment and so on; with the help of "Committees' formed in the college. Extension lectures are arranged on different topics to sensitize the students and make them aware regarding; Gender equality, women Rights, women health, empowerment to procure gender sensitivity. This Contributes to the holistic upliftment of learners.' Women Cell' has been established and the Courses are introduced specifically to upgrade the learning skills

Annual gender sensitization			
action plan	https://docs.google.com/document/d/1AqpLsF TuhiD2MOWOKqyFqjEKotz1bdDp/edit?usp=sharin g&ouid=114074709313830163982&rtpof=true&sd =true		
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>CCTV Camera, Common Room, Counselling,</u> watchman, hostel, tuck shop in the campus, <u>Medical room.</u>		
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipment		D. Any 1 of the above	
File Description	Documents		

	Geo tagged Photographs	<u>View File</u>
	Any other relevant information	<u>View File</u>
L		

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste is collected in dustbins and disposed of through municipality vans. Hostel kitchen waste is deposited in a pit to generate Compost. Other waste of the hostel is segregated into biodegradable and non- degradable items and disposed of in the municipality vans. Sanitary napkin Incinerators are maintained in the students' toilets and hostel. Use of plastic cups, plates, polythene etc. is also banned in the College Campus. Burning garbage Campus is-strictly prohibited. Blue Dustbin is for Disposals of plastic Wrappers and Green dustbin is for wet waste. Biodegradable waste such as food waste and garden Waste is dumped into a pit in order to make compost which is used to nurture plants. Grown College Campus. Dry solid waste like paper, Card Bones are given to rag pickers regularly for reuse and pulping. In order to reduce wastage students are sensitized through Best out of waste "E- Waste Management: Computers and peripheral Waste items which have been acquired under UGC grant, are not discarded but stored in a room.

Waste recycling System - Paper is reused to reduce wastage in the office. Hazardous chemicals - Those are disposed in a special pit. Partial waste recycling system is maintained on the Campus by utilizing roofs top water for gardening. The project shall continue with the supervision of volunteers.

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

File Description	Documents				
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>				
Geo tagged photographs of the facilities	<u>View File</u>				
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		A. Any 4 or	all (	of the	above
system in the campus					
File Description	Documents				
•	Documents	View	<u>File</u>		
File Description       Geo tagged photographs /	Documents	<u>View</u> View			
File Description         Geo tagged photographs / videos of the facilities					
File Description         Geo tagged photographs /         videos of the facilities         Any other relevant information	s include tives for		<u>File</u>	of the	above

### 4. Ban on use of plastic

#### 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students as well as the staff of our college belong to diverse linguistic, socio-economic and regional groups. Our College provides an inclusive and harmonious environment to all the groups.In order to promote and aware the general public and student cells / clubs / Societies / NSS units organise many activities throughout the year.

Grovernment Hospitals, Banks, agricultural office, S.D.M office and Municipal Corporation member are fully involved in the National development activities like - Celebration of National festival, observing important days, awareness and Government Campaign

The students actively participates in the events that aims to target sensitive and important issues like-cleanliness water Conservation, women safety, Women health awareness.

Needy Students were provided concession in the fee. Book bank is also available for the needy students in the institution. To maintain the linguistic importance, Dept. of Hindi and English conducted various activities. College has created a very positive image for all the communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and employees regarding Constitutional obligation values, Rights, Duties and responsibilities of citizenship. During the academic year 2021-2022, the institute. Organized various activities through-out the year. • Constitution Day was celebrated on 26th Nov 2021 on this occasion Poster Presentation was organized • World Human Right Day was celebrated on 10th December 2021. • National Voter Day (Voter Awareness Program) Celebrated on 25th January 2022  $\hat{U}$ College mandatory Committees like Anti-Ragging Committee, Internal complaints Committee, Anti Sexual Harassment Committee are active and functioning. The College significantly organized various academic /co-curricular /extra-curricular /extra-Curricular activities for the propagation of fundamental Duties and rights of the Indian Citizens. Our students actively participated in different activities conducted by various Cells, clubs, and societies. Many district, State, National level cultural, literary fine arts activities are organized and maximum number of students' participation is ensured.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1Z4oMrp7X0 helgY1QEcxrcoKaPEfdnAd9/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1XMmFM_1Gu D_2SIJfXpZVWmBgbTcnBemQ/view?usp=sharing
7.1.10 - The Institution has a proof conduct for students, teacher administrators and other staff a periodic programmes in this re Code of Conduct is displayed o	rs, and conducts gard. The

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College actively participates and celebrates several national and international commemorative days which educate the students in the history, tradition and values of India. They also help to faster the spirit of liberalism, fellow-fueling and harmony. Independence Day and Republic Day are celebrated with great enthusiasm. Anniversaries of great personalities are also observed so that student can recall their sacrifices. Rallies, Rangoli, Poster Making, Essay Writing, and Painting Competitions are usually organized on these prominent days. Different religious festivals like Baisakhi, Diwali, Lohri, Holi, Teej are celebrated to inculcate Cultural Values and ethics am the students.

Such activities enhance moral and ethical behavior of students. The Women's Cell of the College Celebrates the International. Women's Day (8th March) by inviting eminent Speakers who shed light on the relevance of commemorating this Day. Cultural programmes and discussions are held to honor the historical and Contemporary struggles of Women for empowerment.

Sports Day was also celebrated by Physical Education Department. The College kept organizing such Valuable programmes to pay respect to the significance of all festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the Practice: FREE HEALTH CHECKUP CAMP

2.Objectives of the Practice: Various prominent days such as World Cancer Day, AIDS Day, National Health Day, and etc are celebrated to create awareness about healthy lifestyle.

3. The Context :Numerous Campaigns are Coordinated with the help of NSS Units, Red Cross, Women Cell, Yoga department etc.

4. The Practice: A free health checkup camp was organized by women Cell-on 3rd March 2021 in which a team of Doctorsgave their services.

5.Evidence of Success: Health awareness Campaigns increase the awareness among the students | Community and they are becoming more conscious about health, hygiene.

6.Problems Encountered and Resources Required: The students feel hesitation to ask some health related issues but the expert team of doctors clear their inhibitions

Best Practices - 2

- 1. Title of the Practice: Each One Teach one
- 2. Objectives of the Practice: This practice aims at creating opportunities for under privileged.
- 3. The Context: This programme is running since2021. We have reached out to a large number of children in urban and rural India.
- 4. The Practice: A community center is established to teach the under privileged.

5. Evidence of Success: This practice encourage the weaker section children to recognize their moral and social obligation to educate at least one illiterate person.

Problems Encountered and Resources Required: Due to financial constraints they can't fulfil this desire, we have tried out bit to educate these under privileged children and adults.

File Description	Documents
Best practices in the Institutional website	https://trgc.edu.in/download/AQAR/2020-21/ Best-practice.pdf
Any other relevant information	https://drive.google.com/file/d/15-99GTUnD eZxv3uyh6x4nY0Nx0EQ3_4e/view?usp=sharing

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tika Ram Girls College has carved a niche in the sports by creating an unassaible record at international, national and state levels.

College is well equipped with sports facilities. There is a football ground too. Various Coaches are hired to enhance the acumen of players in their respective games. College has maintained an outdoor sports ground, tracks for Athletic Meet, Javelin-throw, Kabaddi etc as well as Indoor Yoga Hall, Courts for different games as netball etc. Gymnasium-cum fitness Gym equipped with equipments is there with exercise machine like Treadmill, leg cycle, Abdominal Exercise Board, Bench Press, Multi Exercise Machines etc. Yoga & Meditation Lab well equipped with various kinds of Yoga mats for Yogic asana and meditation sessions. Athletic Meet is organized by the College every year. PG Diploma in Yoga Science helps the players to remain fit mentally as well as physically. Inter College tournaments hosted by college also give exposure to students. Every year students win medals in individual sports and secure their place in state, university teams and bring fame to the College by winning number of medals. Students also participate in various International tournaments.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3.2 - Plan of action for the next academic year

- 1. More Faculty Development Programmes.
- 2. Environment Audit, Green Audit and Energy Audit for conservation of environment.
- 3. More Alumni Engagement
- 4. To get ISO Certification
- 5. Special attention will be given to orientation programs for the news attends to assess their aptitude, academic competency and expectations related to the programs they have.
- 6. IQAC will make sure that all the activities of college are arranged in such a way to relate syllabi with real life situations and to make learning process interesting and enjoyable.
- 7. Focus will be on recycle, reuse and reduce solution for environment protection and conservation.
- 8. E-waste management will be ensured to save environment.