YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Tika Ram Girls College
• Name of the Head of the institution	Dr Monika Verma
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01302242059
• Mobile no	9468100659
• Registered e-mail	principal.trgc@gmail.com
• Alternate e-mail	iqactrgc2@gmail .com
• Address	Mission Road Gur Mandi
• City/Town	Sonepat
• State/UT	Haryana
• Pin Code	131001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**MDU,Rohtak**
• Name of the IQAC Coordinator	**Dr Santosh Rathee**
• Phone No.	**09354821247**
• Alternate phone No.	**9354821247**
• Mobile	**9354821247**
• IQAC e-mail address	**iqactrgc2@gmail.com**
• Alternate Email address	**ratheesantosh86@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://trgc.edu.in

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://trgc.edu.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**6.7**	**2003**	**21/03/2003**	**21/03/2008**

6.Date of Establishment of IQAC

09/01/2017

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	**Scholarship for SC/ BC Students**	**Haryana Govt.**	**2020**	**632274/-**
Institution	**Salary**	**Haryana Govt.**	**2020**	**20200000/-**
Institution	**Pension &Arrear**	**Haryana Govt.**	**2020**	**4053490/-**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	**02**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Health Checkup camp.

* Promotion of Yoga for healthy body and mind.

* Organization of national Webinar on E-symposium.

* Organization of Inter College Competitions.

*Promotion of ICT

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organizing a Webinar	**YES**
Extension Lecture	**YES**
Organization of Inter College Competitions	**YES**
Organization of Yoga Workshop	**YES**

13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	26/02/2021

15.Multidisciplinary / interdisciplinary

The college Management wishes to move in the direction of having multidisciplinary/ interdisciplinary approach. College wishes to integrate science with humanities and vice versa. For example - the college wishes to integrate physics and sports, economics with commerce and sports with science & commerce. The institute is willing to offer a flexible curriculum that would enable multiple entry and exit at the end of first, second and third year of education. In this regard college intends to introduce different Certificate Courses which blend the different curriculum. As we are affiliated to MDU Rohtak, we have to follow the curriculum prescribed by the University but we wish to implement new education policy through certificate courses and diploma courses. The college proposes to promote multidisciplinary/ interdisciplinary approach by adding women component in different programs of the college in view of NEP2020.

16.Academic bank of credits (ABC):

The regulation of academic bank of credits(ABC) will be implemented in the college with the consent of affiliating university (Maharishi Dayanand University , Rohtak). Thereafter the students will be enabled to select the combination of courses suitable to her aptitude and quest for knowledge. ABC will be made more friendly and approachable in the interest of the institution in tune with NEP 2020.

17.Skill development:

A few number of skill development programs are already running in the college to make our students employable and skilful. We have a few certificate courses like Stitching, web designing, yoga, tally, beauty parlor , fashion designing to enhance the skill of our young

minds. In view of the NEP 2020 we wish to start more courses which develop the skill of students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

One of the defining feature of NEP 2020 is its focus on promotion of Indian knowledge system. Every year the students participate in youth festival and many other cultural activities which enhance their knowledge about Indian culture. Though we organize session on yoga and meditation, we propose to organize such more sessions. Every year a group of students is taken to Delhi and nearby areas to visit cultural and historical destination. The syllabus of some subject like Hindi,English,History,Sanskrit reignite and promote Indian Culture and Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Keeping in mind the new education policy, major focus would be on outcome based education. The college also proposes to facilitate student centric teaching and learning in order to achieve stated outcomes. The college proposes and wishes to develop a matrix to capture the performance of the students at the different levels of its learning. Apart from this program outcomes and course outcomes are already discussed in respective classes at the beginning of the session.

20.Distance education/online education:

Many online certificate were offered to the students like web designing, tally, yoga and relaxation , application of computer, communicative Grammar , Application of Mathematics etc. The College proposes to increase the number of programs in the coming academic session. For example - HTML online course. The College proposes to start distance education and online courses, Diploma, Advance Diploma course in near future.

Extended Profile

1.Programme

1.1   **251**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 **2319**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 **762**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3 **907**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 **72**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2 **72**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**251**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1	**2319**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2	**762**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<u>View File</u>

2.3	**907**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1	**72**
Number of full time teachers during the year	

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of sanctioned posts during the year	**72**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**39**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3736464**
4.3 Total number of computers on campus for academic purposes	**119**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the inception of semester an academic calendar is prepared strictly following the syllabus prescribed by Maharishi Dayanand University, Rohtak. To ensure the effective delivery of curriculum, the college has developed its own mechanism to monitor the overall process. The curriculum incorporates all the yearly activities to be under taken. The time table committee designs the timetable for all the programs as per university norms. The class time table is displayed on the notice board. According to the distribution of courses, individual teachers prepare their lecture plan for the entire theory and practical course. Periodical, academic review and feedback is taken from students. The Head of the departments conducts regular meetings to review the difficulties faced while teaching. The college has a strong internal evaluation system which assesses the comprehension of the students through class test, seminars, group discussion, presentation, practical etc. Students are also sensitized about social issues to increase their awareness. They are also

encouraged to share suggestion, feedback, if any. The perspective plan of the session is reviewed retrospectively at the end of the session.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://trgc.edu.in/syllabus.asp

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Write description in maximum of 200 words

The academic calendar is very useful documents which contains the tentative dates of : internal and external semester examinations, Co- curricular and extracurricular activities, end of term and vacation period to guide the teachers and students. The institution has a vibrant culture of installing inquisitiveness and scientific temper among the students through number of activities which are declared in advance to the students through the academic calendar. The faculty and the students get a lucid picture of the activity schedule adhering to the calendar. The availability of the academic calendar awares the students about the probable examination time. Different methods followed for CIE are assignment, quiz, tutorials, seminars, etc. Like theory courses, practical CIE is also carried out through various methods such as :Viva, power point presentations, project demonstrations, survey, activities are already mentioned are executed as per planned schedule . Co- curricular activities such as science exhibitions, educational games competitions, and cultural fests are also planned and mentioned in the calendar. The planned academic activities execution is ensured through rigorous monitoring by the Principal. In this way it encourages the faculty members of the institute to adhere to academic calendar for the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[nil](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

419

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics and Human Values: - Moral Education is elective subject for PG Students. In the subject of Sanskrit it is taught through a number of stories and epics. Literature of Hindi and English also inculcates moral values in students.

Environmental and Sustainability: - Environmental study is compulsory subject for the 1st year students of UG Classes. Multidisciplinary nature of environmental studies, biodiversity conservation, environmental pollution, eco system is taught to the students to make them aware about conservation of environment.

Our curriculum of some regular courses tries to address issues related to Environmental, sustainability, gender and professional ethics. Many capacity building and personality development programs, courses and workshops are conducted by the institutes to immune universal ethical principles such as honesty, trust worthiness, loyalty, respect for others, adherence to the law, doing good and avoiding harm to others and accountability. There are various cells like Women cell, Eco club, NSS etc. which work throughout the year to enhance sensitivity about issues related to gender and environment. Various activities like essay, slogan,

poster are organized in the college to make the girls self reliant.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

07

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

555

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://trgc.edu.in/feedback.asp
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://trgc.edu.in/feedback.asp

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

922

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning level of the students through class test, periodic test, general interaction with the students, group discussions, assignments, presentations, question answers. On the basis of these tests the weak and poor students are marked out. They are provided special attention while teaching. Teachers provide them time to solve their problems in their free periods. In a highly sensitive case parents of the students are informed by the teachers. Each student receives feedback on how they performed on assignments, tests and other tasks. Remedial classes are provided for slow learners and their needs are given more attention through revision and doubt clearing session. The teachers encourage them to perform well on the internal evaluation because it affects their final grade. The performances of the students are also encouraged and motivated equally to participate in various curricular and co-curricular competitions. The advanced learners are praised and encouraged to perform better. They are told about the competitive exams that they can appear in for their bright future.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2319	72

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To motivate the students beyond their classroom teaching, more student centric approaches like seminars, workshops, projects etc. are organized. The vision and mission statement clearly states that the entire process of the college is student oriented. The college conducts various student centric activities. The learning becomes more participatory and socialistic by organizing activities like group discussion, debate, field visits, Quiz, Poetic recitation, power point presentation, assignments. Facilities are made available so that the students can carry out their work effectively. Teachers guide the students in their work. Faculty of social science follows the method of learning while observing Historical excavations sites. Team spirit and leadership qualities are developed in the students by organizing inter college tournaments. The College has annual publication called "Bhav Tulika" in which students are assigned to work on the editorial board of college magazine which improves their creativity. Experiential learning is promoted by assigning project works to the students and giving them proper guidance. Participative learning is enhanced through the various programmes organized by various clubs- NSS, Red Cross, Women cell etc.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://trgc.edu.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The online teaching-learning method was extensively in use during the pandemic time when distant teaching-learning through online platforms was the only mode of communication between teachers and students. All teachers are using ICT to support, enhance and optimize the delivery of education. Enhanced use of computers in teaching, presence of language lab in the college, provision of the smart classroom and making teaching more student centric and

participatory through effective use of assignments and project works are some of the measures that add to the teaching pattern going on earlier. The faculty members use various virtual platforms like Google meet, zoom,google classroom to create virtual classrooms, conduct online classes, conduct test and practical examination and share the notes and e-resources as well. The college has its face book page, updated website, whatsapp group for dissemination of knowledge. To strength the knowledge of the staff, the faculty members are inspired to participate in works of seminar, conference etc. These kind of participation helps in making teaching broad based and more relevant for students in changing scenario.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

466

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is vital part of teaching learning process. The college has a strong internal evaluation system which test and assess the comprehension of the students through class tests, assignments, projects, attendance and overall performance of students. Being an affiliated college, the institution and adheres to the academic calendar and internal evaluation system of M.D. University Rohtak. Mechanism of internal assessment is transparent. Each faculty member gives assignments in class in all subjects. The assignments are properly evaluated and some best assignment are discussed with students in class. Each student receive feedback on how they performed on assignments, test and other task of remedial instructions are provided for slow learners and their needs are given more attention through tests and revision. The students are also communicated at regular interval about their attendance records and this brings regularity in classes. The record of class test, assignments, projects are also maintain by the concerned teacher. The mentors encourage the students to perform well on the internal evaluation because it affects their final grade. Both theoretical and practical examination involves evaluation. The performance of students is evaluated and feedback is given.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://trgc.edu.in

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an efficient mechanism to resolve the matters regarding the examination and evaluation. Internal examinations are conducted in a well planned manner. Academic calendar is displayed on notice board and college website. CO's PO's and PSO's are also discussed which students for attending desired goals and displayed at prominent places in the college. Assessment criteria as per affiliating University are made aware to students by way of college website and notice board. Parents teacher meeting, mentor mentee meetings are conducted regularly. In addition, class test are conducted on regular basis and answer are discussed with students. Any grievance, if at all regarding internal marks is first placed in department level committee. The committee verifies the same by checking the split up of marks. According to the University norms the internal marks should be awarded on the basis of performance of students in examinations, assignments and tests. The grievances, if any are mostly solved in the department itself.

For further transparency the college has a student grievance redressal cell the main aim of which is to address the grievance of students. Any grievance or common problem like non receipt of roll no. slip, result late etc are solved by the examination committee in stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://trgc.edu.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The CO's PO's and PSO's are adopted for all programes offered by the institution in accordance with the affiliated University and displayed at prominent places of the college. Comprehensive, clear and well defined program and course outcomes not only help teachers to prepare instruction, teaching plans and learning activities effectively but also help them to assess the progress of our student as per the expected holistic learning for the overall development of our student. Learning outcomes form and integral part of college vision and mission. Students are made aware of the courses specific outcome through orientation programs, classroom discussion, lecture and practical. They are also made aware of the job opportunities available in these fields. Faculty members are always encouraged to attend the seminars and workshop to attain more competencies to enrich the learning outcomes. The students are also made aware of these in classroom and in mentor mentee meetings too. The syllabus of all the subjects are displayed on the website alongwith program outcomes and course outcomes. The outcomes are evaluated through group discussions, class tests, presentations etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://trgc.edu.in
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes, course outcomes, course outcomes, program specific outcomes are defined by the faculty of each department in consultation with head of the department under the guidance of Internal Quality Assurance Cell (IQAC). The college emphasizes on the output of the students. The college emphasizes on the output of the students The attainment of program outcome is established through the performance of students in various curricular and extra-curricular activities, results of the University and other entrance examinations, and the placement of the students. Most of the students pursue higher studies in their respective subjects after the completion of the course. The results of the University examinations are analyzed by the each department in department level meetings. The details of the students regarding their higher studies are collected and detailed analysis of this alongwith final year results gives a proper evaluation of the course outcome. The participation of students in co-curricular activities like arts, sports, NSS etc. enables students to develop self critical abilities, environment awareness and social awareness students are encouraged to take part in competitions seminars, conferences.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	https://trgc.edu.in/download/programoutcome/program-outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

816

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://trgc.edu.in/feedback.asp

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	[N/A](#)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The college provides good ambience for learning and make efforts to increase their participation in innovation and research activities. Students of psychology, geography, chemistry, physics participate in different competitions and exhibition on model making. They analyses the facts about the different part of the model. Participation of students of exhibition build of their confidence. Student participate in inter college poster making competition state-national level which improves their learning capacity. Online national level webinar on emotional, financial and health issues of women during Covid-19 organized by women cell and placement cell. Online institutional workshop on covid-19,swachhata action plan and jal shakti, national level inter college declamation carpets. How is industrial revelation.4.0 changing on lives. Implication of globalization on national security what has gone wrong with Indian economy

organized by commerce and economics department. Poster making competition technology and environment organized

commerce and economics department. Online inter college declamation completion on unemployment rate of India is a major concern organized commerce and economics department. Tree plantation drive under Harit Bharat Abhiyan organized by NSS Online poster making and collage making completion on Swachh Bharat (vote is my right) organized by NSS. These activites to enhance the creativity among students. The college encourages faculty members to engage themselves in research related activities such as presenting of paper in seminar and conferences. In the session 2020-2021 college has organised 2 webinar and 1 workshop successfully

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https;//trgc.edu.in](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	[N/A](N/A)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College promotes regular engagement of its students with the neighbourhood community by the means of organizing different activities as it will help in the holistic development of students

and contribute towards sustainability of community. Throughout the year a substantial number of activities are organized by different cells/clubs/departments in the College. The objective of these activities is to transform our students into a well informed and responsible citizen. Various Cell/Clubs organize programmes such as Tree Plantation, Conservation of Water & Energy Resources, Rally on "Beti Bachao Beti Padhao" Blood Donation Camp/First Aid Training Camp/Human Chain on different occasions to spread unity, solidarity & fraternity among community. Awareness Programmes and Campaigns on Saving Earth/Gender Sensitization/Swachh Bharat/HIV/AIDS/Legal Literacy/Road Safety/Voter Awareness etc.are organized round the year. To sensitize the students important days such as International Earth Day, Energy Conservation Day, National & International Youth Day, International Yoga Day, International Women's Day, National Girl Child Day NSS Day,Tree plantation in many villages in Harit Bharat Abhiyan. Gandhi Jayanti celebration etc. are organized. These programmes are organized either solely by the College or in association with the Gram Panchayats, Civil Hospital counsellor Sonepat, SHO office Sonipat, Govt school Mehlana and local administration with the means of workshops, rallies, skits, nukkad natika and other activities in nearby villages.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of the institution for infrastructural development is to maintain the available facilities, remove the hurdlesand create new facilities according to the changing needs of the institution.

College has Arts, Science and Commerce facilities in UG and PG Courses. College has good infrastructure facilities for conducting these Programs. The College has 4.97 acre lush green campus. It has Thirty Eight classrooms including 25 ICT enabled rooms. It has one multipurpose hall equipped with LAN and Wi-Fi facilities.College has three Computer Labs, two Geography Labs. College has one Beauty and Wellness Lab, One Dress Designing & Tailoring Lab with 10 latest sewing machines, two Psychology Labs. In addition to this College have 119 Computers, 5 Laptops, 12 Printers machines. There are One library which is partially automated and enriched with 11560 books .The library is equipped with latest software i.e. SOUL 2.0 and Tech. Lib 7. Facility is available in the Library to track the Books easily. CCTV cameras are installed in each corridor and prominent areas of the College campus. For student support Facilities College has Hostel with 85 rooms/Power Generators/Common Room/Tuck Shop/College Lawns/Herbal Vatika/ Rain Water Harvesting System/ Proper Waste Management & Adequate Transport Facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://trgc.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has set an auditorium that can accommodate all the Stakeholders. It is regularly used for Cultural activities like Competitions /performances, workshops, guidance sessions and practice. College has maintained fully equipped Gymnasium which is having all high-grade instruments for total body workout such as Treadmill, leg cycle, abdominal Exercise Board, Bench Press, Multi Exercise Machine equipment ,several kinds of Yoga mat for Meditation Sessions. Gymnasium is well ventilated and is used. by staff and students at different time slots. There is a Football ground to facilitate the students. Expert Coaches are hired to guide and to increase the acumen of players. College has maintained an Outdoor Sports ground for Athletic Meet, Javelin-throw, Kabaddi etc. College has indoor facilities for games like chess, netball, table - tennis etc.Sports equipment issuing register is maintained Athletics Meet is conducted by the College

every year with maximum participation of the students. Available sports infrastructure is optimally used for physical education lectures and practice.Inter class and Inter College, State / university and International tournaments participation are held time to time and several achievements are made.

Institution has the following facilities for sports games.
Athletics Track – 400 mtr kho kho— 29X16 mtr Volleyball- 18X19 mtr

Kabaddi- 30X10 mtr Base Ball – 90X90 ft Hockey – 91.4X55 mtr Basket Ball – 28X15 mtr weight lifting – 4X4 mtr Powerlifting – 4X4 mtr Football – 90X120 mtr

Hand Ball – 40X20 mtr

Table Tennis - 2.7 mtr length , 1.525mtr Width, 76 cm. Hight

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://trgc.edu.in]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://trgc.edu.in]()
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.79

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is enriched with Books/Journals/Magazines/ Competitive Books/Encyclopedias/Dictionaries/Vedas/Upanishads etc. to expand the knowledge base of students. It is partially automated through Integrated Library Management System TECH-LIB 7 and Soul 2.0 with 04 computers & 100 Mbps Wi-Fi speed. Book bank facility is also aviable for the needy students.

Name of ILMS software

Tech. Lib. 07 , Version -7, Automation -2003

Soul 2.0 Automation -2021

Nature of automation (fully or partially)

partially

Name of ILMS software

Tech. Lib. 07 , Version -7, Automation -2003

Soul 2.0 Automation -2021

Version

Soul 2.0 Automation -2021

Tech. Lib. 07 , Version -7, Automation -2003

Year Of automation

2003 and 2021

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://trgc.edu.in

4.2.2 - The institution has subscription for the **E. None of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

59542

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

105

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There has been a paradigm shift in technologies and teaching aids i.e Blackboard to Green/Whiteboard to the smart interactive board.The college has updated its IT infrastructure to cater to the needs of the students ensuring effective and outcome-based teaching learning. The development of ICT as a learning tool has raised the education level and internet applications respond to educators on a real-time basis. Our college facilitates extensive use of ICT resources. All the Departments are provided with computers with internet facilities for the preparation of teaching/ learning materials. The college has been making consistent efforts to improve IT infrastructure and facilities as per the requirements. The College regularly upgrades both the software and the hardware facilities as per academic requirements. Computers are replaced periodically as per requirement. Our institution is well equipped with computers that were purchased initially in 2009 ,2012and then in 2019.CCTV cameras are installed in college and Girls Hostel which are being used for monitoring and surveillance purposes, and for security purposes. We have four TABLETS for Biometric attendance. To deliver technology-based lectures we have Five smart classrooms and three computer labs which are projector enabled.IT facility are availed by the college

fully for the academic purpose such as online admission process, DBT of post metric scholarship and freeship schems online submission of examination forms.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://trgc.edu.in]()

4.3.2 - Number of Computers

119

File Description	Documents
Upload any additional information	[View File]()
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File]()
Details of available bandwidth of internet connection in the Institution	[View File]()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.79

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words

Systematic procedures are being followed for maintaining and utilizing physical academic and support facilities available in the college. Regular cleaning and maintenance is carried out by sweepers appointed in college and hostel. Considering COVID-19 situation touch free hand sanitizer with foot press stand are installed in required areas. The Hostel has its own administrative staff to control and maintain the Hostel Building and facilities for girls' security.

Laboratories: In our college there are 14 labs for practical subjects. Lab. Attendant is also available for lab maintenance .The schedule of laboratories is decided by the time table committee. Stock and maintenance registers are maintained.

Library: Library of the college is partially automated with the software TECHLIB 7/ SOUL 2.0; The reading room of the library has a capacity of 100 students. Stock verification of library is done regularly by the library staff.

Sports Complex: To encourage sports we have Bachelor of Physical Education and B.Sc Sports Science in the course curriculum. Our college provides facilities for gymnasium, Athletic Track, Handball, Kho-Kho, Kabaddi, Football in outdoor games and yoga, Table Tennis, Chess and Judo in indoor games. Every year our college organizes Annual Athletic Meet.

02-03-2023 01:36:01

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://trgc.edu.in/Policies.asp</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

127

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://trgc.edu.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

42

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

42

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

53

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

52

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution believes in the de-centralization, involvement, and contribution of the students in the decision making process by involving in various academics, administrative and co-curriculum activities of the college. Students are given an active re-presentation and free hand for working in several departments or committees. These bodies or committees are women cell, Youth Red Cross, legal literacy cell, grievances cell and National Service Scheme (NSS). The students play a substantial role in organizing all types of on line as well as off line activities. Students are also given re-presentation in culture committee to organize different programmes such as talent show ramp show etc. As a part of literary committee, students' help in organizing programmes such as Hindi divas, inter college competitions in essay writing, debate, declamation etc. As members of sports committee they help in organizing inter college tournaments in different sports /games. This empowers the students in sharpening their leader ship skills along with inducing feeling of responsibilities rules, regulations and executive skills. College magazine "BHAV TULIKA" has due representation of students in the form of student editor of each section. The students actively participate and remain active in National and International Seminars.

File Description	Documents
Paste link for additional information	httpa://trgc.edu.in
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though the ALUMNI ASSOCIATION of the college not registered but it is actively working. A number of alumni of the College are leading figures in the Political, administrative, Sports and academic fields. Alumni are back bone of the college and pro actively contributing the college in its develop and progress. They help faculty and students in many of their endeavors. The college conducts the alumni-meet every year. Interactive sessions by successful alumni entrepreneurs to mentor and guide current students, scholarship to needy and meritorious students, motivational lectures are the Key Areas where alumni of the college are pro-actively are engaged. Their feedback is sought for upgrading the curriculum as per the market trends. They also help in the smooth and effective functioning of the internal quality assurance cell of the college. Alumnae also visit campus at regular intervals too to extend support for the activities of different clubs/ cells/ societies.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Tikaram P.G College Sonepat began its journey in 1992, with the manifestation of its founders dream, the legendary saintly figure Ch. Tika Ram, withthe approach facilitating not only urban girl students but also commuters hailing from suburban or rural areas. The Colleges Vision and Mission are as follows: Vision: Visualizes a future where the rural girl's students empowered through education. A vibrant learning environment will be provided to the students. The institute will emerge as an institute of excellence with a difference where in we develop intellectual, emotional, cultural, moral and ethical values in students.Mission: the mission of the institute is to sensitize rural girls toward society and make them an agent for social change. To direct the mind of the young generation in such a way that they engage themselves in the task of nation-building. To motivate the faculty members for academic research and extension activities to help the students find solutions to the current problems of society. Tikaram P.G Girls College Sonipat is a prestigious educational institution that educates women, the majority of whom come from low-income families and rural areas. The administration, the principal and the faculty of the college are dedicated to providing transformative education to achieve the colleges primary goal of empowering girls.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in decentralization and participatory planning. Staff members are actively involved in all major academic and administrative roles, fostering a participatory decision-making culture. All college activities are effectively managed by Annual Committees, which are formed yearly for all academic and non-academic activities. Most teachers serve on these AnnualCommittees, and some committees also include members of the non-teaching staff and some students. Teachers are appointed as conveners/Nodal Officers/In chargesof various Cells/Clubs/Societies such as the Literary Club, Cultural Committee, Fine Arts Committee, NSS, Women Cell, legal cell,Red Cross Cell, and so on, all under the supervision of the Principal. The College Advisory committee, led by the Principal, is responsible for carrying out the plans and decisions discussed in staffmeetings. The Principal and College Committees decisions are final, and all committees must have their decisions approved by the principal. The Internal Assessment and Examination Committee is in charge of all assessment and examination-related tasks, such as notifying students of examination dates, assessing them, declaring results, organizing parent-teacher meetings etc. The Library Committee is in charge of purchasing books and upgrading the library as needed. The Central Purchase Committee is in charge of all purchases at the college .

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has all of the perspective/strategic plan and implementation documents. The college adheres to the plans and

policies established from time to time by the affiliating university, the UGC, and the Haryana Department of HigherEducation. Some plans for improving educational quality are developed and implemented at the college level by the Principal and the College Council through annual committees. These committees work annually to improve and maintain a high-quality academic and social environment. Some committees, such as the Building Construction, Maintenance, and College Development committee, oversee the building's upkeep and maintenance. The committee is also responsible for all repair and renovation work as needed. The Discipline and Security committee enforces discipline in the college during functions and activities, as well as daily, to maintain an open and safe work environment. To resolve any complaints received, the college has an anti-ragging, grievances redressal cellat work. During the COVID-19 Pandemic, the following strategy was implemented to ensure efficient and effective academic and administrative performance: To combat the ongoing threat of COVID-19 infection spreading among the teacher fraternity and students, the Haryana Department of Higher Education (DHE) has decided to keep the college closed to students and teachers. In this regard, faculty members made online educational materials available to their students. During the lockdown period, teachers provided YouTube ,google meet lectures on various topics of thei respective subjects to their students following their lesson plans.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup: As a government-aided institution, College operates under the supervision of its Administrative, which has the primary authority to frame policies, approve plans, and monitor activities. Administrative is in charge of the Colleges overall general policies and plans, meets with the Principal and Committee members to discuss the Colleges progress, and monitors the Colleges performance.

Academic Administration: All guidelines issued by the affiliating university regarding admission schedule,student intake capacity, date sheets of theory and practical exams, and schedule of uploading Internal Assessment are strictly followed. The Haryana Governmentand DGHE Post Matric Scholarship Mechanism is followed. In consultation with the Collegeadvisory committee, the Principal develops policies to ensure the smooth operation of academic and extra-curricular activities.

College Committees: The principal regulates and directs the administrative staff comprising the Deputy Supdt., fee clerk and other clerks for carrying out the regular administrative activities of the College. college committees play an important role in institute.

For Appointment and Promotion Policies: All rules, guidelines, and instructions issued by UGC/DGHE/Affiliating University and updated from time to time for appointment and promotion in the College are strictly followed, and all appointments are made based on merit. After duly verifying their documents under the Career Advancement Scheme, the API committee recommends promotion cases for faculty members, which are then sent to the concerned university to be dealt with by the screening committee for promotion purposes.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Link to Organogram of the institution webpage	https://trgc.edu.in
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College provides a pleasant working environment for its employees. Apart from government schemes, the institution has implemented many welfare measures for the benefit of both teaching and non-teaching staff, namely:

- **GYM facility.**
- **Health check-up camps by specialized doctors.**
- **The facility of Duty Leave, TA/DA for Teaching and Non-Teaching.**
- **Internet facilities.**
- **Decentralization of powers among the staff members**
- **Felicitation at the convocation/Annual Prize Distribution Ceremony. Felicitation of staff members on retirement day.**
- **The College allows maternity leave to the women staff as per the rules of the State Government.**
- **Workshops/Seminars are organized to increase the competencies of the faculty.**
- **Annual increments are provided as per policies.**
- **Gifts/ Sweets are given on festive occasions such as Diwali, Holi and Teej etc.**
- **Training programs for non-teaching employees are conducted.**

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute has an effective mechanism to assess and evaluate its employees' performance. They are monitoring performance grants in the improvement of the academic and administrative functioning of the College. As a result, an institute is on the path to excellence. The self-evaluation report is intended for teaching faculty following UGC and Affiliating University guidelines. This report is submitted to the principal on an annual basis. The teacher's teaching, learning, and evaluation strategies and the organization and conduct of curricular, co-curricular, and extra-curricular activities are considered for their performance and appraisal. This report is assessed and evaluated by the principal as well as by Management and is taken into consideration. Teachers will always fill their Academic Performance Indicator (API) score in the prescribed proforma whenever they are promoted to a higher grade in their teaching career under the Career Advancement Scheme (CAS).

Teachers fill up the forms containing information follow as:

Category-I Teaching Learning and Evaluation

Category-II Co-Curricular and Extra-Curricular Activities

Category-III Research

This information is completed for each year under consideration. The College's API committee verifies the details and validates the scores submitted by the faculty before forwarding the report to the principal.

The principal also scrutinizes the performance of non-teaching staff for evaluation. The principal evaluates their performance on an annual basis based on their work quality, efficiency, sincerity, and punctuality.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The College Bursar initially performs internal auditing. The Bursar checks and verifies all transaction receipts. The principal also verified and signed all payment vouchers that the Bursar signed. The stock verification committee performs stock verification at the end of each year and writes off non-operational items. Before issuing the final order to purchase goods/items, the purchase committee enlists quotes from three vendors. Grants for seminars/workshops/research projects are used following the guidelines issued by funding agencies such as the UGC/DGHE and in consultation with the college's research committee. Utilization Certificates are duly sent to the appropriate agencies.

External Audit:A Certified Chartered Accountant regularly performs external audit work on the College's receipts and expenditures. He verifies all receipts, grants, and scholarships and their utilization. Auditors from the DGHE Accounts department conduct an annual external audit of the College regarding salary and post-matric scholarship grants. Every five years, the Principal Accountant General (Audit), Haryana, audits all grants and funds and their utilization. Corrective measures are implemented in response to audit objections and queries. Also, all recommendations are followed on time. The college resolves all audit objections through discussion in Advisory Committee meetings.

02-03-2023 01:36:01

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated with M.D. University, Rohtak, and adheres to the rules and regulations established by the DGHE, Haryana, and the affiliating university from time to time. The institute receives a 95% grant in aid from the Haryana government and is covered by sections 2 (f) and 12B of the UGC Act of 1956. It is fully eligible for UGC grants under various schemes.As a semi-government organization, our institution has a proper mechanism for raising funds. At the start of each financial year, Management invites detailed proposals for financial assistance.

DHE collects admission fees from enrolled students for grant-in-aid courses and transfers them to the college account.

All financial decisions for the College are made directly by the Principal in consultation with the College Governing Body. The Finance Committee and Management will review the use of resources and make recommendations for better resource management and effective mobilization of available funds. Following final budget approval, the purchase committee initiates the purchasing process;

quotations are requested, and the order is placed with the lowest bidder after negotiations. Payments are made after the goods and services have been delivered. It is carried out following the terms and conditions specified in the purchase order.The College's account clerk keeps all financial records in the accounting system. The Chartered Accountant audits all vouchers, bills, and grants from other funding agencies. An audit cell in the DHE, Haryana office conducts salary grant audits.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC had planned and implemented several quality assurance strategies and processes, such as holding regular meetings, collecting and analyzing feedback based on curriculum and teaching-learning processes from various stakeholders, and then taking action.

Example 1: Practice: The College's campus has Wi-Fi access to encouraging research and publication. Infrastructure and other facilities enable faculty and students to participate in research activities. It encourages teachers to pursue Ph.D./M.Phil. Degrees. It encourages faculty to write and present research papers and publish research findings in peer-reviewed journals.

Implementation and Impact:

Constant motivation and support during the assessment period:

A National Webinar was organized. During the assessment period, faculty members finished their Ph.D.

It resulted in more than one research paper being presented in seminars/conferences, research articles being published in national/international journals, and faculty chapters/books being published.

Example 2: Techno-Pedagogy

IQAC has taken on the task of equipping teachers with modern IT skills to strengthen the IT structure for administration and teaching-learning. The number of computers and Projectors for teaching-learning has increased. Most teachers use ICT in teaching-learning via Google Meet and Drive. Teachers created e-content for classroom use. Special technical classes on the effective use of online facilities such as Google Docs, Google Files, and Google Classrooms are taught by college faculty members. Internal and External evaluation marks were prepared and submitted online to the affiliating university. The external evaluation marks were submitted online to the university during the pandemic.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institutional members of Studies, HODs, and in charge of various cells initiated the reforms of the teaching-learning process. It has designed structured feedback from stakeholders, and based on this feedback, teaching and learning activities have been improved, and various innovative activities and reforms have been implemented. The recommendations were forwarded to the Principal for final approval by the Administration. Accordingly, steps have been taken to enhance the metrics of excellence in higher education in tune with the recommendations. The process is evident in the following examples:

Enhancing the Teaching-Learning Process's Quality

IQAC has developed internal assessment strategies to ensure effective learning outcomes. Before the start of the session, teaching plans and an academic calendar are developed. Before the session begins, guidelines for curricular, co-curricular, and extracurricular activities are distributed. IQAC is committed to a learner-centric approach, from developing strategies to improve the teaching-learning process through ICT to expanding the scope of the library and increasing research-related activities.

IQAC has held regular faculty meetings, submitted AQARs on time,

reviewed the teaching-learning process regularly for improvement, and solicited regular feedback from stakeholders, with suggestions incorporated into proposed plans. Infrastructure is upgraded, more facilities are added, and efforts are made through extended learning to transform students into socially conscious and useful citizens.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security: Tika Ram Girls college provides safe learning environment. Students' safety and security is the primary concern of the institution. Security guard is appointed and full time hostel warden is also appointed. CCTV cameras are installed in the

college premises which provide twenty four hours surveillance. The campus is well equipped with fire safety equipments. Fire extinguishers are installed in the college campus to ensure safety. lThere is girls Common room in the campus which provide female students a place to relax, study in free time. The college has constituted many committees to address gender sensitivity such as grievance redressal committee, Anti ragging committee, anti-sexual harassment committee, etc. Extension lecture on different topics pertaining to women like, Gender Equality, Women Rights, Women health, women empowerment etc are organized to procure gender sensitivity. Complaint cum Suggestion Box has been on the college campus for students as well as for staff to collect complaints and suggestions.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/10ZEKar UfPl-0Sg6PGZeOUfzelqjCbk36/edit?usp=sharin g&ouid=11407470931383016398&rtpof=true&sd =true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Any 2 of the above

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The college has a proper solid waste management system. In campus Non-biodegradable waste like plastic rappers arepicked up by municipal corporation sonipat daily. Use of plastic cups, plates, polythene etc. is also banned in campus. Burning of garbage in the campus is strictly prohibited. Blue dustbin in for disposals of plastic wrapper and green dustbin is for wet waste. Biodegradable waste such as food waste, garden waste is dumped into a pit in order to make compostwhich is used to nurture plants grown in the college campus. Dry solid waste like paper, card boxes etc. are given to Rag pickers regularly for reuse and pulping. In order to reduce wastage students are sensitized through best out of waste activities.

Liquid waste management:

The college has a proper liquid waste management system. Kitchen waste and toilet waste water is drained into storage tanks. Partial waste recycling system is maintained on the campus by utilizing roofs tops water for gardening.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

B. Any 3 of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to promote and aware the general public and student different cells/ clubs / societies / NSS units organize many activities through the year. Our students are actively involved in creating awareness regarding various issues such as cleanliness and green environment - water conservation, women safety, women healthy awareness etc. In adapted village - during NSS campus. Campus is horn free zone. Van Mahotsav is celebrated every year and students plants more new trees and also take the pledge to preserve the plants. Students enthusiastically participated in Harit Haryana Abhiyan. Different collaborative activities like Sadbhawana pledge/ Swachata Pakhwara/ Poshan Maha Fit India Movement were organized Azadi Ka Amrit Mahotsav under an initiative by Government of India. The college has primary focus upon linguistic development. To enhance the linguistic competencies department of Hindi and English conducted various activities on prominent days.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

Code of conduct for students and teachers is displayed at the entrance of assembly and it is clearly visible to all the entrants. National Anthem and college's vision and mission are clearly displayed in the campus. The institution has tried his best to increase the level of awareness and appropriate practices amongst the students The college has taken various steps to promote the awareness about national activities and symbols. We celebrate the Republic Day, Independence day, National Voters Day, Youth day, Constitution Day with great Zeal in order to spread constitutional values and ideals among the students.

The college has significantly organized various academic /co-curricular/ extra- curricular activities for the propagation of fundamental duties and Rights of the Indian citizens. Our students actively participated in different activities conducted by various cells/ clubs / societies. Many district / state/ National level cultural, literary fine arts activities are organized and Maximum number of students' participation is ensured. Human Rights Day, International Youth Day, Women Day, The voter's Day, Yoga Day etc. Are celebrated every Year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1HPyrfXm6onMV5HAexsStOo-AL6IOIRoG/edit?usp=sharing&ouid=114074709313830163982&rtpof=true&sd=true
Any other relevant information	nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

D. Any 1 of the above

organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrate various national festivals and great historic events of National importance. These celebrations create an atmosphere of patriotism in the mind of Youth. Independence Day and Republic Day are celebrated with great enthusiasm fervour followed by events including Flag hosting, Anniversaries of great personalities are also observed, so that students can recall their sacrifices. Rallies, Rangoli, Poster Making, Essay writing, Painting competitions are usually organized on these prominent Days, Different religious festivals like Baisakhi, Diwali, Lohri, Holi, Teej are celebrated to inculcate cultural values among students such as activities enhance moral and ethical behaviour of students in all spheres of life.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 Best practice 1

Title of the Practice : A step to green initiatives

Objectives:-To Protect and conserve Eco- logical systems and resources within the campus

Context:- Green initiatives are efforts to enhance environmental awareness and education

The practice:-Herbal vatika, Green corridor activity, Harit Haryana Abhiyan, No vehicle-day, Compost Pit, Rain water harvesting

Evidence of success:-students as well as staff member have developed a sense of responsibility.

Best Practice -2

Title of the Practice:- To Promote Women's Health

Objective of the Practice- To provide free medical advice, medicine to students and staff members and refer for specialized treatment or surgery, whenever it is required

The Context-Various prominent days such as world Cancer day, Aids Day , National Health day, World Hapatitis day etc. Are celebrated to create awareness about health lifestyle.

The Practice-Numerous campaign are coordinated with the help of NSS units, Red Cross, Women cell, Yoga department etc.

Evidence of success- Health awareness campaign increases the awareness among the students/ community and they are becoming more conscious about health

Limitations- As most of the students are from rural background, the same of them feel hesitating for health tests

File Description	Documents
Best practices in the Institutional website	https://trgc.edu.in/download/BEST-PRACTICES.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional distinctiveness:- Tikaram Girls College Sonipat, a premier higher education institution, has been rendering its service since 1992. The institution has been catering to the higher educational needs of semi urban and rural people of Haryana . It is providing higher education at mass level without compromising the quality aspect.It has been successful in achieving set quality benchmarks in studies,co-curricula/extracurricular activities, extension initiatives and infrastructural facilities.It is imparting broad-based education to students with a wide range of academic, co-curricular and extracurricular activities at a very modest fee structure.These students are provided the facility of subsidized bus pass with the close collaboration of the Haryana Transport Department so that in commuting to college

Gymnasium is equipped with high- tech equipments . Multi exercise machine has been added.PG diploma in Yoga science helps the players to remain fit mentally as well as physically. Inter college tournament hosted by college also give exposure to students. Tika ram girls college has carved a niche in the sports Arena by creating unassailable record at International / National / state levels. The infrastructure includes Gymnasium/ Indoor sports hall/ outdoor sports and meticulous training / exercise offered makes the students capable to shine at international levels

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the inception of semester an academic calendar is prepared strictly following the syllabus prescribed by Maharishi Dayanand University, Rohtak. To ensure the effective delivery of curriculum, the college has developed its own mechanism to monitor the overall process. The curriculum incorporates all the yearly activities to be under taken. The time table committee designs the timetable for all the programs as per university norms. The class time table is displayed on the notice board. According to the distribution of courses, individual teachers prepare their lecture plan for the entire theory and practical course. Periodical, academic review and feedback is taken from students. The Head of the departments conducts regular meetings to review the difficulties faced while teaching. The college has a strong internal evaluation system which assesses the comprehension of the students through class test, seminars, group discussion, presentation, practical etc. Students are also sensitized about social issues to increase their awareness. They are also encouraged to share suggestion, feedback, if any. The perspective plan of the session is reviewed retrospectively at the end of the session.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://trgc.edu.in/syllabus.asp

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Write description in maximum of 200 words

The academic calendar is very useful documents which contains the tentative dates of : internal and external semester examinations, Co- curricular and extracurricular activities, end of term and vacation period to guide the teachers and students. The institution has a vibrant culture of installing

inquisitiveness and scientific temper among the students through number of activities which are declared in advance to the students through the academic calendar. The faculty and the students get a lucid picture of the activity schedule adhering to the calendar. The availability of the academic calendar awares the students about the probable examination time. Different methods followed for CIE are assignment, quiz, tutorials, seminars, etc. Like theory courses, practical CIE is also carried out through various methods such as :Viva, power point presentations, project demonstrations, survey, activities are already mentioned are executed as per planned schedule . Co- curricular activities such as science exhibitions, educational games competitions, and cultural fests are also planned and mentioned in the calendar. The planned academic activities execution is ensured through rigorous monitoring by the Principal. In this way it encourages the faculty members of the institute to adhere to academic calendar for the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[nil]()

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	[View File]()

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

419

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics and Human Values: - Moral Education is elective subject for PG Students. In the subject of Sanskrit it is taught through a number of stories and epics. Literature of Hindi and English also inculcates moral values in students.

Environmental and Sustainability: - Environmental study is compulsory subject for the 1st year students of UG Classes. Multidisciplinary nature of environmental studies, biodiversity conservation, environmental pollution, eco system is taught to the students to make them aware about conservation of environment.

Our curriculum of some regular courses tries to address issues related to Environmental, sustainability, gender and professional ethics. Many capacity building and personality development programs, courses and workshops are conducted by the institutes to immune universal ethical principles such as honesty, trust worthiness, loyalty, respect for others, adherence to the law, doing good and avoiding harm to others and accountability. There are various cells like Women cell, Eco club, NSS etc. which work throughout the year to enhance sensitivity about issues related to gender and environment. Various activities like essay, slogan, poster are organized in the college to make the girls self reliant.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

07

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

555

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://trgc.edu.in/feedback.asp
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://trgc.edu.in/feedback.asp

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

922

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning level of the students through class test, periodic test, general interaction with the students, group discussions, assignments, presentations,

question answers. On the basis of these tests the weak and poor
students are marked out. They are provided special attention
while teaching. Teachers provide them time to solve their
problems in their free periods. In a highly sensitive case
parents of the students are informed by the teachers. Each
student receives feedback on how they performed on assignments,
tests and other tasks. Remedial classes are provided for slow
learners and their needs are given more attention through
revision and doubt clearing session. The teachers encourage
them to perform well on the internal evaluation because it
affects their final grade. The performances of the students are
also encouraged and motivated equally to participate in various
curricular and co-curricular competitions. The advanced
learners are praised and encouraged to perform better. They are
told about the competitive exams that they can appear in for
their bright future.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2319	72

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To motivate the students beyond their classroom teaching, more
student centric approaches like seminars, workshops, projects
etc. are organized. The vision and mission statement clearly
states that the entire process of the college is student
oriented. The college conducts various student centric
activities. The learning becomes more participatory and
socialistic by organizing activities like group discussion,
debate, field visits, Quiz, Poetic recitation, power point

presentation, assignments. Facilities are made available so that the students can carry out their work effectively. Teachers guide the students in their work. Faculty of social science follows the method of learning while observing Historical excavations sites. Team spirit and leadership qualities are developed in the students by organizing inter college tournaments. The College has annual publication called "Bhav Tulika" in which students are assigned to work on the editorial board of college magazine which improves their creativity. Experiential learning is promoted by assigning project works to the students and giving them proper guidance. Participative learning is enhanced through the various programmes organized by various clubs- NSS, Red Cross, Women cell etc.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://trgc.edu.in]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The online teaching-learning method was extensively in use during the pandemic time when distant teaching-learning through online platforms was the only mode of communication between teachers and students. All teachers are using ICT to support, enhance and optimize the delivery of education. Enhanced use of computers in teaching, presence of language lab in the college, provision of the smart classroom and making teaching more student centric and participatory through effective use of assignments and project works are some of the measures that add to the teaching pattern going on earlier. The faculty members use various virtual platforms like Google meet, zoom,google classroom to create virtual classrooms, conduct online classes, conduct test and practical examination and share the notes and e-resources as well. The college has its face book page, updated website, whatsapp group for dissemination of knowledge. To strength the knowledge of the staff, the faculty members are inspired to participate in works of seminar, conference etc. These kind of participation helps in making teaching broad based and more relevant for students in changing scenario.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

466

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is vital part of teaching learning process. The college has a strong internal evaluation system which test and assess the comprehension of the students through class tests, assignments, projects, attendance and overall performance of students. Being an affiliated college, the institution and adheres to the academic calendar and internal evaluation system of M.D. University Rohtak. Mechanism of internal assessment is transparent. Each faculty member gives assignments in class in all subjects. The assignments are properly evaluated and some best assignment are discussed with students in class. Each student receive feedback on how they performed on assignments, test and other task of remedial instructions are provided for slow learners and their needs are given more attention through tests and revision. The students are also communicated at regular interval about their attendance records and this brings regularity in classes. The record of class test, assignments,

projects are also maintain by the concerned teacher. The mentors encourage the students to perform well on the internal evaluation because it affects their final grade. Both theoretical and practical examination involves evaluation. The performance of students is evaluated and feedback is given.

File Description	Documents
Any additional information	View File
Link for additional information	https://trgc.edu.in

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has an efficient mechanism to resolve the matters regarding the examination and evaluation. Internal examinations are conducted in a well planned manner. Academic calendar is displayed on notice board and college website. CO's PO's and PSO's are also discussed which students for attending desired goals and displayed at prominent places in the college. Assessment criteria as per affiliating University are made aware to students by way of college website and notice board. Parents teacher meeting, mentor mentee meetings are conducted regularly. In addition, class test are conducted on regular basis and answer are discussed with students. Any grievance, if at all regarding internal marks is first placed in department level committee. The committee verifies the same by checking the split up of marks. According to the University norms the internal marks should be awarded on the basis of performance of students in examinations, assignments and tests. The grievances, if any are mostly solved in the department itself. For further transparency the college has a student grievance redressal cell the main aim of which is to address the grievance of students. Any grievance or common problem like non receipt of roll no. slip, result late etc are solved by the examination committee in stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://trgc.edu.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The CO's PO's and PSO's are adopted for all programes offered by the institution in accordance with the affiliated University and displayed at prominent places of the college. Comprehensive, clear and well defined program and course outcomes not only help teachers to prepare instruction, teaching plans and learning activities effectively but also help them to assess the progress of our student as per the expected holistic learning for the overall development of our student. Learning outcomes form and integral part of college vision and mission. Students are made aware of the courses specific outcome through orientation programs, classroom discussion, lecture and practical. They are also made aware of the job opportunities available in these fields. Faculty members are always encouraged to attend the seminars and workshop to attain more competencies to enrich the learning outcomes. The students are also made aware of these in classroom and in mentor mentee meetings too. The syllabus of all the subjects are displayed on the website alongwith program outcomes and course outcomes. The outcomes are evaluated through group discussions, class tests, presentations etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://trgc.edu.in
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes, course outcomes, course outcomes, program specific outcomes are defined by the faculty of each department in consultation with head of the department under the guidance of Internal Quality Assurance Cell (IQAC). The college emphasizes on the output of the students. The college emphasizes on the output of the students The attainment of program outcome is established through the performance of students in various curricular and extra-curricular activities, results of the University and other entrance examinations, and

the placement of the students. Most of the students pursue higher studies in their respective subjects after the completion of the course. The results of the University examinations are analyzed by the each department in department level meetings. The details of the students regarding their higher studies are collected and detailed analysis of this alongwith final year results gives a proper evaluation of the course outcome. The participation of students in co-curricular activities like arts, sports, NSS etc. enables students to develop self critical abilities, environment awareness and social awareness students are encouraged to take part in competitions seminars, conferences.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://trgc.edu.in/download/programoutcome/program-outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

816

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://trgc.edu.in/feedback.asp

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	N/A

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The college provides good ambience for learning and make efforts to increase their participation in innovation and research activities. Students of psychology, geography, chemistry, physics participate in different competitions and exhibition on model making. They analyses the facts about the different part of the model. Participation of students of exhibition build of their confidence. Student participate in inter college poster making competition state-national level which improves their learning capacity. Online national level webinar on emotional, financial and health issues of women during Covid-19 organized by women cell and placement cell. Online institutional workshop on covid-19,swachhata action plan and jal shakti, national level inter college declamation carpets. How is industrial revelation.4.0 changing on lives. Implication of globalization on national security what has gone wrong with Indian economy organized by commerce and economics department. Poster making competition technology and environment organized

commerce and economics department. Online inter college declamation completion on unemployment rate of India is a major concern organized commerce and economics department. Tree plantation drive under Harit Bharat Abhiyan organized by NSS Online poster making and collage making completion on Swachh Bharat (vote is my right) organized by NSS. These activites to enhance the creativity among students. The college encourages faculty members to engage themselves in research related activities such as presenting of paper in seminar and

conferences. In the session 2020-2021 college has organised 2 webinar and 1 workshop successfully

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://trgc.edu.in](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	[N/A](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`09`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`05`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College promotes regular engagement of its students with the neighbourhood community by the means of organizing different activities as it will help in the holistic development of students and contribute towards sustainability of community. Throughout the year a substantial number of activities are organized by different cells/clubs/departments in the College. The objective of these activities is to transform our students into a well informed and responsible citizen. Various Cell/Clubs organize programmes such as Tree Plantation, Conservation of Water & Energy Resources, Rally on "Beti Bachao Beti Padhao" Blood Donation Camp/First Aid Training Camp/Human Chain on different occasions to spread unity, solidarity & fraternity among community. Awareness Programmes and Campaigns on Saving Earth/Gender Sensitization/Swachh Bharat/HIV/AIDS/Legal Literacy/Road

Safety/Voter Awareness etc.are organized round the year. To sensitize the students important days such as International Earth Day, Energy Conservation Day, National & International Youth Day, International Yoga Day, International Women's Day, National Girl Child Day NSS Day,Tree plantation in many villages in Harit Bharat Abhiyan. Gandhi Jayanti celebration etc. are organized. These programmes are organized either solely by the College or in association with the Gram Panchayats, Civil Hospital counsellor Sonepat, SHO office Sonipat, Govt school Mehlana and local administration with the means of workshops, rallies, skits, nukkad natika and other activities in nearby villages.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of the institution for infrastructural development is to maintain the available facilities, remove the hurdlesand create new facilities according to the changing needs of the institution. College has Arts, Science and Commerce facilities in UG and PG Courses. College has good infrastructure facilities for conducting these Programs. The College has 4.97 acre lush green campus. It has Thirty Eight classrooms including 25 ICT enabled rooms. It has one multipurpose hall equipped with LAN and Wi-Fi facilities.College has three Computer Labs, two Geography Labs. College has one Beauty and Wellness Lab, One Dress Designing & Tailoring Lab with 10 latest sewing machines, two Psychology Labs. In addition to

this College have 119 Computers, 5 Laptops, 12 Printers machines. There are One library which is partially automated and enriched with 11560 books .The library is equipped with latest software i.e. SOUL 2.0 and Tech. Lib 7. Facility is available in the Library to track the Books easily. CCTV cameras are installed in each corridor and prominent areas of the College campus. For student support Facilities College has Hostel with 85 rooms/Power Generators/Common Room/Tuck Shop/College Lawns/Herbal Vatika/ Rain Water Harvesting System/ Proper Waste Management & Adequate Transport Facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://trgc.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has set an auditorium that can accommodate all the Stakeholders. It is regularly used for Cultural activities like Competitions /performances, workshops, guidance sessions and practice. College has maintained fully equipped Gymnasium which is having all high-grade instruments for total body workout such as Treadmill, leg cycle, abdominal Exercise Board, Bench Press, Multi Exercise Machine equipment ,several kinds of Yoga mat for Meditation Sessions. Gymnasium is well ventilated and is used. by staff and students at different time slots. There is a Football ground to facilitate the students. Expert Coaches are hired to guide and to increase the acumen of players. College has maintained an Outdoor Sports ground for Athletic Meet, Javelin-throw, Kabaddi etc. College has indoor facilities for games like chess, netball, table - tennis etc.Sports equipment issuing register is maintained Athletics Meet is conducted by the College every year with maximum participation of the students. Available sports infrastructure is optimally used for physical education lectures and practice.Inter class and Inter College, State / university and International tournaments participation are held time to time and several achievements are made.

Institution has the following facilities for sports games.

```
Athletics Track – 400 mtr kho kho— 29X16 mtr Volleyball- 18X19
mtr

Kabaddi- 30X10 mtr Base Ball – 90X90 ft Hockey – 91.4X55 mtr
Basket Ball – 28X15 mtr weight lifting – 4X4 mtr Powerlifting –
4X4 mtr Football – 90X120 mtr

Hand Ball – 40X20 mtr

Table Tennis - 2.7 mtr length , 1.525mtr Width, 76 cm. Hight
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://trgc.edu.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://trgc.edu.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.79

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is enriched with Books/Journals/Magazines/ Competitive Books/Encyclopedias/Dictionaries/Vedas/Upanishads etc. to expand the knowledge base of students. It is partially automated through Integrated Library Management System TECH-LIB 7 and Soul 2.0 with 04 computers & 100 Mbps Wi-Fi speed. Book bank facility is also avialable for the needy students.

Name of ILMS software

Tech. Lib. 07 , Version -7, Automation -2003

Soul 2.0 Automation -2021

Nature of automation (fully or partially)

partially

Name of ILMS software

Tech. Lib. 07 , Version -7, Automation -2003

Soul 2.0 Automation -2021

Version

Soul 2.0 Automation -2021

Tech. Lib. 07 , Version -7, Automation -2003

Year Of automation

2003 and 2021

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://trgc.edu.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

59542

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

105

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There been a paradigm shift in technologies and teaching aids i.e Blackboard to Green/Whiteboard to the smart interactive board.The college has updated its IT infrastructure to cater to the needs of the students ensuring effective and outcome-based teaching learning. The development of ICT as a learning tool has raised the education level and internet applications respond to educators on a real-time basis. Our college facilitates extensive use of ICT resources. All the Departments are provided with computers with internet facilities for the preparation of teaching/ learning materials. The college has been making consistent efforts to improve IT infrastructure and facilities as per the requirements. The College regularly upgrades both the software and the hardware facilities as per academic requirements. Computers are replaced periodically as per requirement. Our institution is well equipped with computers that were purchased initially in 2009 ,2012and then in 2019.CCTV cameras are installed in college and Girls Hostel which are being used for monitoring and surveillance purposes, and for security purposes. We have four TABLETS for Biometric attendance. To deliver technology-based lectures we have Five smart classrooms and three computer labs

which are projector enabled.IT facility are availed by the college fully for the academic purpose such as online admission process, DBT of post metric scholarship and freeship schems online submission of examination forms.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://trgc.edu.in</u>

4.3.2 - Number of Computers

119

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.79

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words

Systematic procedures are being followed for maintaining and utilizing physical academic and support facilities available in the college. Regular cleaning and maintenance is carried out by sweepers appointed in college and hostel. Considering COVID-19 situation touch free hand sanitizer with foot press stand are installed in required areas. The Hostel has its own administrative staff to control and maintain the Hostel Building and facilities for girls' security.

Laboratories: In our college there are 14 labs for practical subjects. Lab. Attendant is also available for lab maintenance .The schedule of laboratories is decided by the time table committee. Stock and maintenance registers are maintained.

Library: Library of the college is partially automated with the software TECHLIB 7/ SOUL 2.0; The reading room of the library has a capacity of 100 students. Stock verification of library is done regularly by the library staff.

Sports Complex: To encourage sports we have Bachelor of Physical Education and B.Sc Sports Science in the course curriculum. Our college provides facilities for gymnasium, Athletic Track, Handball, Kho-Kho, Kabaddi, Football in outdoor games and yoga, Table Tennis, Chess and Judo in indoor games.

Every year our college organizes Annual Athletic Meet.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://trgc.edu.in/Policies.asp

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

127

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://trgc.edu.in
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

42

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

42

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

53

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

52

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution believes in the de-centralization, involvement, and contribution of the students in the decision making process by involving in various academics, administrative and co-curriculum activities of the college. Students are given an active re-presentation and free hand for working in several departments or committees. These bodies or committees are women cell, Youth Red Cross, legal literacy cell, grievances cell and National Service Scheme (NSS). The students play a substantial role in organizing all types of on line as well as off line activities. Students are also given re-presentation in culture committee to organize different programmes such as talent show ramp show etc. As a part of literary committee, students' help in organizing programmes such as Hindi divas, inter college competitions in essay writing, debate, declamation etc. As members of sports committee they help in organizing inter college tournaments in different sports /games. This empowers the students in sharpening their leader ship skills along with inducing feeling of responsibilities rules, regulations and executive skills. College magazine "BHAV TULIKA" has due representation of students in the form of student editor of each section. The students actively participate and remain active in National and International Seminars.

File Description	Documents
Paste link for additional information	httpa://trgc.edu.in
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though the ALUMNI ASSOCIATION of the college not registered but it is actively working. A number of alumni of the College are leading figures in the Political, administrative, Sports and academic fields. Alumni are back bone of the college and pro actively contributing the college in its develop and progress. They help faculty and students in many of their endeavors. The college conducts the alumni-meet every year. Interactive sessions by successful alumni entrepreneurs to mentor and guide current students, scholarship to needy and meritorious students, motivational lectures are the Key Areas where alumni of the college are pro-actively are engaged. Their feedback is sought for upgrading the curriculum as per the market trends. They also help in the smooth and effective functioning of the internal quality assurance cell of the college. Alumnae also visit campus at regular intervals too to extend support for the activities of different clubs/ cells/ societies.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Tikaram P.G College Sonepat began its journey in 1992, with the manifestation of its founders dream, the legendary saintly figure Ch. Tika Ram, withthe approach facilitating not only urban girl students but also commuters hailing from suburban or rural areas. The Colleges Vision and Mission are as follows: Vision: Visualizes a future where the rural girl's students empowered through education. A vibrant learning environment will be provided to the students. The institute will emerge as an institute of excellence with a difference where in we develop intellectual, emotional, cultural, moral and ethical values in students.Mission: the mission of the institute is to sensitize rural girls toward society and make them an agent for social change. To direct the mind of the young generation in such a way that they engage themselves in the task of nation-building. To motivate the faculty members for academic research and extension activities to help the students find solutions to the current problems of society. Tikaram P.G Girls College Sonipat is a prestigious educational institution that educates women, the majority of whom come from low-income families and rural areas. The administration, the principal and the faculty of the college are dedicated to providing transformative education to achieve the colleges primary goal of empowering girls.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in decentralization and participatory planning. Staff members are actively involved in all major academic and administrative roles, fostering a participatory decision-making culture. All college activities are effectively managed by Annual Committees, which are formed yearly for all academic and non-academic activities. Most teachers serve on these AnnualCommittees, and some committees also include members of the non-teaching staff and some students. Teachers are appointed as conveners/Nodal Officers/In chargesof various Cells/Clubs/Societies such as the Literary Club, Cultural Committee, Fine Arts Committee, NSS, Women Cell, legal cell,Red Cross Cell, and so on, all under the supervision of the Principal. The College Advisory committee, led by the Principal, is responsible for carrying out the plans and decisions discussed in staffmeetings. The Principal and College Committees decisions are final, and all committees must have their decisions approved by the principal. The Internal Assessment and Examination Committee is in charge of all assessment and examination-related tasks, such as notifying students of examination dates, assessing them, declaring results, organizing parent-teacher meetings etc. The Library Committee is in charge of purchasing books and upgrading the library as needed. The Central Purchase Committee is in charge of all purchases at the college .

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has all of the perspective/strategic plan and

implementation documents. The college adheres to the plans and policies established from time to time by the affiliating university, the UGC, and the Haryana Department of HigherEducation. Some plans for improving educational quality are developed and implemented at the college level by the Principal and the College Council through annual committees. These committees work annually to improve and maintain a high-quality academic and social environment. Some committees, such as the Building Construction, Maintenance, and College Development committee, oversee the building's upkeep and maintenance. The committee is also responsible for all repair and renovation work as needed. The Discipline and Security committee enforces discipline in the college during functions and activities, as well as daily, to maintain an open and safe work environment. To resolve any complaints received, the college has an anti-ragging, grievances redressal cellat work. During the COVID-19 Pandemic, the following strategy was implemented to ensure efficient and effective academic and administrative performance: To combat the ongoing threat of COVID-19 infection spreading among the teacher fraternity and students, the Haryana Department of Higher Education (DHE) has decided to keep the college closed to students and teachers. In this regard, faculty members made online educational materials available to their students. During the lockdown period, teachers provided YouTube ,google meet lectures on various topics of thei respective subjects to their students following their lesson plans.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://trgc.edu.in
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup: As a government-aided institution, College operates under the supervision of its Administrative, which has the primary authority to frame policies, approve plans, and monitor activities. Administrative is in charge of the Colleges overall general policies and plans, meets with the Principal and Committee members to discuss the Colleges

progress, and monitors the Colleges performance.

Academic Administration:All guidelines issued by the affiliating university regarding admission schedule,student intake capacity, date sheets of theory and practical exams, and schedule of uploading Internal Assessment are strictly followed. The Haryana Governmentand DGHE Post Matric Scholarship Mechanism is followed. In consultation with the Collegeadvisory committee, the Principal develops policies to ensure the smooth operation of academic and extra-curricular activities.

College Committees:The principal regulates and directs the administrative staff comprising the Deputy Supdt., fee clerk and other clerks for carrying out the regular administrative activities of the College. college committees play an important role in institute.

For Appointment and Promotion Policies: All rules, guidelines, and instructions issued by UGC/DGHE/Affiliating University and updated from time to time for appointment and promotion in the College are strictly followed, and all appointments are made based on merit. After duly verifying their documents under the Career Advancement Scheme, the API committee recommends promotion cases for faculty members, which are then sent to the concerned university to be dealt with by the screening committee for promotion purposes.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Link to Organogram of the institution webpage	https://trgc.edu.in
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College provides a pleasant working environment for its employees. Apart from government schemes, the institution has implemented many welfare measures for the benefit of both teaching and non-teaching staff, namely:

- **GYM facility.**
- **Health check-up camps by specialized doctors.**
- **The facility of Duty Leave, TA/DA for Teaching and Non-Teaching.**
- **Internet facilities.**
- **Decentralization of powers among the staff members**
- **Felicitation at the convocation/Annual Prize Distribution Ceremony. Felicitation of staff members on retirement day.**
- **The College allows maternity leave to the women staff as per the rules of the State Government.**
- **Workshops/Seminars are organized to increase the competencies of the faculty.**
- **Annual increments are provided as per policies.**
- **Gifts/ Sweets are given on festive occasions such as Diwali, Holi and Teej etc.**
- **Training programs for non-teaching employees are conducted.**

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute has an effective mechanism to assess and evaluate its employees' performance. They are monitoring performance grants in the improvement of the academic and administrative functioning of the College. As a result, an institute is on the path to excellence. The self-evaluation report is intended for teaching faculty following UGC and Affiliating University guidelines. This report is submitted to the principal on an annual basis. The teacher's teaching, learning, and evaluation strategies and the organization and conduct of curricular, co-curricular, and extra-curricular activities are considered for their performance and appraisal. This report is assessed and evaluated by the principal as well as by Management and is taken into consideration. Teachers will always fill their Academic Performance Indicator (API) score in the prescribed proforma whenever they are promoted to a higher grade in their teaching career under the Career Advancement Scheme (CAS).

Teachers fill up the forms containing information follow as:

Category-I Teaching Learning and Evaluation

Category-II Co-Curricular and Extra-Curricular Activities

Category-III Research

This information is completed for each year under consideration. The College's API committee verifies the details and validates the scores submitted by the faculty before forwarding the report to the principal.

The principal also scrutinizes the performance of non-teaching staff for evaluation. The principal evaluates their performance on an annual basis based on their work quality, efficiency, sincerity, and punctuality.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The College Bursar initially performs internal auditing. The Bursar checks and verifies all transaction receipts. The principal also verified and signed all payment vouchers that the Bursar signed. The stock verification committee performs stock verification at the end of each year and writes off non-operational items. Before issuing the final order to purchase goods/items, the purchase committee enlists quotes from three vendors. Grants for seminars/workshops/research projects are used following the guidelines issued by funding agencies such as the UGC/DGHE and in consultation with the college's research committee. Utilization Certificates are duly sent to the appropriate agencies.

External Audit:A Certified Chartered Accountant regularly performs external audit work on the College's receipts and expenditures. He verifies all receipts, grants, and scholarships and their utilization. Auditors from the DGHE Accounts department conduct an annual external audit of the College regarding salary and post-matric scholarship grants. Every five years, the Principal Accountant General (Audit), Haryana, audits all grants and funds and their utilization. Corrective measures are implemented in response to audit objections and queries. Also, all recommendations are followed

on time. The college resolves all audit objections through discussion in Advisory Committee meetings.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated with M.D. University, Rohtak, and adheres to the rules and regulations established by the DGHE, Haryana, and the affiliating university from time to time. The institute receives a 95% grant in aid from the Haryana government and is covered by sections 2 (f) and 12B of the UGC Act of 1956. It is fully eligible for UGC grants under various schemes.As a semi-government organization, our institution has a proper mechanism for raising funds. At the start of each financial year, Management invites detailed proposals for financial assistance.

DHE collects admission fees from enrolled students for grant-in-aid courses and transfers them to the college account.

All financial decisions for the College are made directly by the Principal in consultation with the College Governing Body.

The Finance Committee and Management will review the use of resources and make recommendations for better resource management and effective mobilization of available funds. Following final budget approval, the purchase committee initiates the purchasing process; quotations are requested, and the order is placed with the lowest bidder after negotiations. Payments are made after the goods and services have been delivered. It is carried out following the terms and conditions specified in the purchase order.The College's account clerk keeps all financial records in the accounting system. The Chartered Accountant audits all vouchers, bills, and grants from other funding agencies. An audit cell in the DHE, Haryana office conducts salary grant audits.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC had planned and implemented several quality assurance strategies and processes, such as holding regular meetings, collecting and analyzing feedback based on curriculum and teaching-learning processes from various stakeholders, and then taking action.

Example 1: Practice: The College's campus has Wi-Fi access to encouraging research and publication. Infrastructure and other facilities enable faculty and students to participate in research activities. It encourages teachers to pursue Ph.D./M.Phil. Degrees. It encourages faculty to write and present research papers and publish research findings in peer-reviewed journals.

Implementation and Impact:

Constant motivation and support during the assessment period:

A National Webinar was organized. During the assessment period, faculty members finished their Ph.D.

It resulted in more than one research paper being presented in seminars/conferences, research articles being published in national/international journals, and faculty chapters/books being published.

Example 2: Techno-Pedagogy

IQAC has taken on the task of equipping teachers with modern IT skills to strengthen the IT structure for administration and teaching-learning. The number of computers and Projectors for teaching-learning has increased. Most teachers use ICT in teaching-learning via Google Meet and Drive. Teachers created e-content for classroom use. Special technical classes on the effective use of online facilities such as Google Docs, Google Files, and Google Classrooms are taught by college faculty members. Internal and External evaluation marks were prepared and submitted online to the affiliating university. The external evaluation marks were submitted online to the university during the pandemic.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institutional members of Studies, HODs, and in charge of various cells initiated the reforms of the teaching-learning process. It has designed structured feedback from stakeholders, and based on this feedback, teaching and learning activities have been improved, and various innovative activities and reforms have been implemented. The recommendations were forwarded to the Principal for final approval by the Administration. Accordingly, steps have been taken to enhance the metrics of excellence in higher education in tune with the recommendations. The process is evident in the following examples:

Enhancing the Teaching-Learning Process's Quality

IQAC has developed internal assessment strategies to ensure

effective learning outcomes. Before the start of the session, teaching plans and an academic calendar are developed. Before the session begins, guidelines for curricular, co-curricular, and extracurricular activities are distributed. IQAC is committed to a learner-centric approach, from developing strategies to improve the teaching-learning process through ICT to expanding the scope of the library and increasing research-related activities.

IQAC has held regular faculty meetings, submitted AQARs on time, reviewed the teaching-learning process regularly for improvement, and solicited regular feedback from stakeholders, with suggestions incorporated into proposed plans. Infrastructure is upgraded, more facilities are added, and efforts are made through extended learning to transform students into socially conscious and useful citizens.

File Description	Documents
Paste link for additional information	https://trgc.edu.in
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security: Tika Ram Girls college provides safe learning environment. Students' safety and security is the primary concern of the institution. Security guard is appointed and full time hostel warden is also appointed. CCTV cameras are installed in the college premises which provide twenty four hours surveillance. The campus is well equipped with fire safety equipments. Fire extinguishers are installed in the college campus to ensure safety. lThere is girls Common room in the campus which provide female students a place to relax, study in free time. The college has constituted many committees to address gender sensitivity such as grievance redressal committee, Anti ragging committee, anti-sexual harassment committee, etc. Extension lecture on different topics pertaining to women like, Gender Equality, Women Rights, Women health, women empowerment etc are organized to procure gender sensitivity. Complaint cum Suggestion Box has been on the college campus for students as well as for staff to collect complaints and suggestions.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/10ZEKarUfPl-0Sg6PGZeOUfzelqjCbk36/edit?usp=sharing&ouid=114074709313830163982&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Any 2 of the above

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The college has a proper solid waste management system. In campus Non-biodegradable waste like plastic rappers arepicked up by municipal corporation sonipat daily. Use of plastic cups, plates, polythene etc. is also banned in campus. Burning of garbage in the campus is strictly prohibited. Blue dustbin in for disposals of plastic wrapper and green dustbin is for wet waste. Biodegradable waste such as food waste, garden waste is dumped into a pit in order to make compostwhich is used to nurture plants grown in the college campus. Dry solid waste like paper, card boxes etc. are given to Rag pickers regularly for reuse and pulping. In order to reduce wastage students are sensitized through best out of waste activities.

Liquid waste management:

The college has a proper liquid waste management system. Kitchen waste and toilet waste water is drained into storage tanks. Partial waste recycling system is maintained on the campus by utilizing roofs tops water for gardening.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`D. Any 1 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`B. Any 3 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to promote and aware the general public and student different cells/ clubs / societies / NSS units organize many activities through the year. Our students are actively involved in creating awareness regarding various issues such as cleanliness and green environment - water conservation, women safety, women healthy awareness etc. In adapted village - during NSS campus. Campus is horn free zone. Van Mahotsav is celebrated every year and students plants more new trees and also take the pledge to preserve the plants. Students enthusiastically participated in Harit Haryana Abhiyan. Different collaborative activities like Sadbhawana pledge/ Swachata Pakhwara/ Poshan Maha Fit India Movement were organized Azadi Ka Amrit Mahotsav under an initiative by Government of India. The college has primary focus upon linguistic development. To enhance the linguistic competencies department of Hindi and English conducted various activities on prominent days.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Code of conduct for students and teachers is displayed at the entrance of assembly and it is clearly visible to all the entrants. National Anthem and college's vision and mission are clearly displayed in the campus. The institution has tried his best to increase the level of awareness and appropriate practices amongst the students The college has taken various steps to promote the awareness about national activities and symbols. We celebrate the Republic Day, Independence day, National Voters Day, Youth day, Constitution Day with great Zeal in order to spread constitutional values and ideals among the students.

The college has significantly organized various academic /co-curricular/ extra- curricular activities for the propagation of fundamental duties and Rights of the Indian citizens. Our students actively participated in different activities conducted by various cells/ clubs / societies. Many district / state/ National level cultural, literary fine arts activities are organized and Maximum number of students' participation is ensured. Human Rights Day, International Youth Day, Women Day, The voter's Day, Yoga Day etc. Are celebrated every Year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1HPyrfXm6onMV5HAexsStOo-AL6IOIRoG/edit?usp=sharing&ouid=11407470931383016 3982&rtpof=true&sd=true
Any other relevant information	nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code

D. Any 1 of the above

of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrate various national festivals and great historic events of National importance. These celebrations create an atmosphere of patriotism in the mind of Youth. Independence Day and Republic Day are celebrated with great enthusiasm fervour followed by events including Flag hosting, Anniversaries of great personalities are also observed, so that students can recall their sacrifices. Rallies, Rangoli, Poster Making, Essay writing , Painting competitions are usually organized on these prominent Days, Different religious festivals like Baisakhi, Diwali, Lohri, Holi, Teej are celebrated to inculcate cultural values among students such as activities enhance moral and ethical behaviour of students in all spheres of life.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 Best practice 1

Title of the Practice : A step to green initiatives

Objectives:-To Protect and conserve Eco- logical systems and resources within the campus

Context:- Green initiatives are efforts to enhance environmental awareness and education

The practice:-Herbal vatika, Green corridor activity, Harit Haryana Abhiyan, No vehicle-day, Compost Pit, Rain water harvesting

Evidence of success:-students as well as staff member have developed a sense of responsibility.

Best Practice -2

Title of the Practice:- To Promote Women's Health

Objective of the Practice- To provide free medical advice, medicine to students and staff members and refer for specialized treatment or surgery, whenever it is required

The Context-Various prominent days such as world Cancer day, Aids Day , National Health day, World Hapatitis day etc. Are celebrated to create awareness about health lifestyle.

The Practice-Numerous campaign are coordinated with the help of NSS units, Red Cross, Women cell, Yoga department etc.

Evidence of success- Health awareness campaign increases the awareness among the students/ community and they are becoming more conscious about health

Limitations- As most of the students are from rural background, the same of them feel hesitating for health tests

File Description	Documents
Best practices in the Institutional website	https://trgc.edu.in/download/BEST-PRACTICES.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional distinctiveness:- Tikaram Girls College Sonipat, a premier higher education institution, has been rendering its service since 1992. The institution has been catering to the higher educational needs of semi urban and rural people of Haryana . It is providing higher education at mass level without compromising the quality aspect.It has been successful in achieving set quality benchmarks in studies,co-curricula/extracurricular activities, extension initiatives and infrastructural facilities.It is imparting broad-based education to students with a wide range of academic, co-curricular and extracurricular activities at a very modest fee structure.These students are provided the facility of subsidized bus pass with the close collaboration of the Haryana Transport Department so that in commuting to college

Gymnasium is equipped with high- tech equipments . Multi exercise machine has been added.PG diploma in Yoga science helps the players to remain fit mentally as well as physically. Inter college tournament hosted by college also give exposure to students. Tika ram girls college has carved a niche in the sports Arena by creating unassailable record at International / National / state levels. The infrastructure includes Gymnasium/ Indoor sports hall/ outdoor sports and meticulous training / exercise offered makes the students capable to shine at international levels

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To organize inter college competitions.

To ensure a detailed annual activity calender deploying the units of time for various extension activities, seminars, training programmes, workshops and competitions etc.

To organize parents teacher meeting to get feedback from the parents.

To organize health checkup camp for the students.

To focus on recycle , reuse and reduce solution for environment conservation and protection.

To promote environment friendly strategies such as promoting paperless work in record keeping and collection of data.

To bring awareness in a society through NSS and Red cross.

To organize annual prize distribution function.