



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	TIKA RAM GIRLS COLLEGE
Name of the head of the Institution	Dr Monika Verma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01302242059
Mobile no.	9468100659
Registered Email	principal.trgc@gmail.com
Alternate Email	iqactrgc2@gmail.com
Address	Mission. road Near Gur mandi, sonapat 131001
City/Town	SONEPAT
State/UT	Haryana
Pincode	131001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Santosh Rathee
Phone no/Alternate Phone no.	09354821247
Mobile no.	9354821247
Registered Email	iqactrgc2@gmail.com
Alternate Email	ratheesantosh86@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://trgc.edu.in/download/AQAR/2017-18/2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://trgc.edu.in/download/AcademicCalendar/Academic%20Calender%202018-2019.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	6.7	2003	21-Mar-2003	21-Mar-2008

6. Date of Establishment of IQAC	09-Jan-2017
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

To start Pg Diploma in Yoga	02-Jul-2018 180	39
-----------------------------	--------------------	----

L::asset('/', 'public')/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
History & Pol. Sc. Dept.	Seminar	Haryana Govt.	2019 01	50000

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To Start PG Diploma in Yoga JULY 2018 Educational tours promotion of the use of technology National Level Seminar on relevance on of Gandhian Ideology in the contemporary World by history pol. Science. Feedback from stake holders Grievance redressal mechanism Extension lecturer by commerce Economics Reduction of plastic conversion of ordinary tube light into led, lights To start Bsc (sports science)

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
----------------	-----------------------

INTRODUCTION OF ICT	yes				
View Uploaded File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Management</td> <td style="text-align: center;">16-Jul-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Management	16-Jul-2019
Name of Statutory Body	Meeting Date				
Management	16-Jul-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	29-Mar-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The MIS system is implemented in the college to give maximum benefits to students, teachers management. The MIS gives clear data to management regarding fees received outstanding amount of every student. The information regarding students is displayed on the notice board. Teachers staff members are informed through whatsappemail.MIS (Management Information System) helps to segregate and systematize the data as it saves time and further helps in utilizing the time for planning effective strategies to provide a better learning experience to students. MIS is an organized way of recording, storing data and retrieving information. The Department of Higher Education seeks to create a consolidated and comprehensive management information system as a single source of authentic data. Students are the heart of an educational institution. MIS stores data such as personal data, exam records, hostel management, fee collection, library details etc. Additionally, it keeps track of the day to day progress of students which is</p>				

eventually used to analyze and monitor the improvements in students' overtime. MIS helps in various activities:

- Online Admission: MIS helps in admission process Department of Higher Education (DHE) provides portal/website, where students have to register within a specific period of time by filling online registration form. Relevant information is entered in a system. After that merit lists are generated class wise. Students can take admission after generating challan and depositing fee in the college through net banking. Many other facilities like automatic roll no. generation after admission, faculty change, subject change, scholarship etc. are available daily.
- Examination and Result: Internal assessment, practical marks are uploaded with the help of portal provided by M.D. University, Rohtak. Examination related student data is uploaded at the portal. Online results are provided by University on portal.
- Student data automation: Data related to results, DMC, subject wise, programmewise is maintained by the college internally.
- Library Management system: LMS is used to share and retrieve vital information needed to carry out daily operational functions of library. Keep the record of different categories like books, journals, newspapers, magazines etc. Classify the books according to subject so that the availability of books can be checked by students and faculty.
- Fees collection: A proper system is available for fee collection as well. Time to time updation helps the management for taking various decisions.
- With the help of MIS these benefits availed by the students are managed properly.
- SMS System: The system helps students and faculty get immediate information for college events/functions etc. beforehand.
- Bus/Railway Pass facility: The information to students regarding Bus pass facility and railway vouchers is uploaded on the transport portal online. The students avail the concessions.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the college is affiliated to MDU Rohtak, we follow the syllabus and guidelines prescribed by M.D University Lesson plan are prepared by the teachers and syllabus is completed according to the lesson plan. Lesson plan is displayed on the notice board for students so that they are aware about the topics which have been completed and the topic which will be taught. All the information regarding syllabus, revision plans, presentations, practicals, etc. is mentioned in the teaching plan. • Teachers complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovation idea of teaching they wish. If need, be teachers also take extra-classes to complete and revise the syllabi. • The college has a strong internal evaluation system which assesses the comprehension of the students through class-tests, seminars, group-discussions, presentations, etc., this helps in evaluating the students' learning levels and accordingly remedial actions are taken through mentoring and other academic counselling mechanisms to enable them perform better in the examination. Each faculty member gives two assignments and two class-tests in each class, which are properly evaluated and returned to the students, and their record is maintained in the form of Internal assessment of the students. 'Experiential learning' is an integral part of pedagogy. The teachers adopt bilingual method in the class. Internal Assessment is strictly on the basis of the performance of the student. The performance is assessed on the basis of attendance, class test, group discussion and question answer. Practical are conducted by internal and external examiner. Feedback is taken from students and required changes are also made. The main purpose of the curriculum is overall development of students. For this, apart from academics, the students we encouraged to participate in other cultural and sports activities which helps in sensitizing students about gender issues, human values, ethics, environmental protection etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Stitching	nil	16/07/2018	90	Both	Soft Skill
Fashion Designing	nil	16/07/2018	90	Both	Soft Skill
Beauty Wellness	nil	16/07/2018	90	Both	Soft Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Sports Science	02/07/2018
PG Diploma	yoga Science	02/07/2018
View Uploaded File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	Arts	01/07/2018
BCom	Commerce	01/07/2018
BCom	Hons	01/07/2018
BSc	Science	01/07/2018
BSc	SPORTS SCIENCE	01/07/2018
BA	English Hons	01/07/2018
BCA	Computer Science	01/07/2018
BPED	Physical education	01/07/2018
MA	Hindi	01/07/2018
MA	English	01/07/2018
MA	Political science	01/07/2018
MA	Economics	01/07/2018
MA	Psychology	01/07/2018
MA	History	01/07/2018
MA	Geography	01/07/2018
MSc	Maths	01/07/2018
MSc	Chemistry	01/07/2018
MSc	Physics	01/07/2018
MSc	Computer science	01/07/2018
MCom	Commerce	01/07/2018
PG Diploma	Yoga science	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	16	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
N/A	Null	0
View Uploaded File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	220
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback is collected from all the stakeholders like students, teachers, employer, parents alumni. An effective feedback system from the various stakeholders is indispensable for the holistic growth of an Institution. Higher authority analyses the feedback of employees. Feedback of alumni is analyzed by alumni association. The feedback of students is analyzed by the concerned faculty. Proper action is taken regarding feedback. Feedback which is collected from students is analyzed and required action is done for the implementation of improvements. Feedback is taken from parents also. Feedback is asked about the performance of faculty member also. Alumni meet is conducted atleast once in a year. After analyzing the feedback data, all the aspects whose average score is low they are reviewed, and action plan is decided to improve the score in that particular aspect. Separate questionnaires have been created and used for feedback purpose for students, teacher, alumni and parents. An analysis of overall feedback reveals that by and large all the stakeholders were satisfied with the overall performance of the college, in terms of students output.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A Arts	480	415	391
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1368	646	11	3	50

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
64	52	25	25	5	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor is a wise and trusted guide and advisor. A teacher is a good mentor for students. A Teacher can be a role model in shaping the future of students. To implement this philosophy, the Mentor – Mentee system is adopted by the institution to provide guidance and counseling to students on academic, co curricular activities and personal issues and to foster a close and constructive professional relationship between student and staff and make them curious about learning and encouraging them to pursue their dreams. This scheme is adopted in the institution for the value additions and to provide support to the students like bridging the gap between the teachers so that the students can approach any time on any issues with their mentor. Mentor motivates the students for higher studies and entrepreneurship. The college has mentoring system in which the teachers act as mentors. Direct support is provided to the students by staff. The mentor encourages the students to study and her record like phone no. address is kept by the teacher for further communication. The students are also encouraged to keep contacting their mentors for guidance sharing of problems, for the improvement of their study finding a solution to their problem. They guide the students about professions also. The students are encouraged to keep contact with their Mentors for guidance on various issues, aspects and sharing their problems etc. for finding solution, improving their studies and grade etc. Regular meeting were held between Mentor and Mentee. Mentor establishes consistent communication with the parents and intimates them the attendance of their wards in the classes and overall progress of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2014	64	1 : 31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	64	0	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.Neelam Devi	Assistant Professor	"Nalin Vilochan Sharma Memorial Award" from K.V. Hindi Sahitya Samiti (Regd.)
View Uploaded File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	511	6th semester	09/05/2019	03/07/2019
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the institution level, various reforms are initiated on Continuous Internal evaluation (CTE). Assessment of performance and mechanism of Internal Assessment is Transparent and robust in terms of frequency and variety. As a

part of effective educational strategy and mechanism, the college has adopted continuous internal evaluation system to assess the students on each and every aspect. Internal evaluation in the college is based on different criteria like assignment, attendance, class test, group discussion question answer. 20 marks of every subject are given internally by the teachers. The teachers assess the students very carefully for internal assignment. Internal evaluation process is checked by head of the department also. Finally it is sent to M.D. University Rohtak for compilation of final result. IQAC coordinator directly contacts with the stakeholders, taking feed back in an informal way. Moreover, the interest of students in lecture and the attendance recorded in each lecture is taken as automatic signals of feedback.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in the college for two combined academic semesters, July to December and January to June every year. The broad frame work of academic calendar is provided by M.D.University, Rohtak. In the beginning of the session, university provides the schedule of activities like date of admission, commencement of classes for odd semester, examination of odd semester, term breaks/vacations and commencement of classes for even semesters. The institution adhered to this academic plan for admission, classes, term break and examination. M.D.U also issues the calendar of sports activities, practical examination, NSS, Youth Red Cross and cultural activities. The college follows the academic calendar for examination and other related works. Classes are conducted from Monday to Saturday between 9:00 AM to 2.30 PM. Lesson plans are displayed on the notice board. On the basis of marks, remedial classes are held. Important dates activities are also there in academic calendar. This calendar has registration dates, session start close dates, seminars workshops exam dates. Different clubs cells organize different activities as per academic calendar. Parents are informed about the attendance performance of their daughters.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://trgc.edu.in/download/ProgramOutcome/Program-Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
511	BA	B.A Arts	269	117	43.49

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://trgc.edu.in/download/feedback/2018-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	NILL	0	0
View Uploaded File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
N/A	N/A	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
N/A	N/A	N/A	Null	00

[View Uploaded File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
N/A	N/A	N/A	N/A	N/A	Null

[View Uploaded File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sports Department	1
Maths Department 01	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	4.05
International	Computer Science	1	2.11
International	Political Science	1	4.21
International	Mathematics	1	3.46

[View Uploaded File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2

[View Uploaded File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N/A	N/A	N/A	2018	0	N/A	0
View Uploaded File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N/A	N/A	N/A	2018	0	0	N/A
View Uploaded File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	6
Presented papers	10	29	0	0
Resource persons	0	0	0	0
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Durga Shakti app downloaded	NSS	2	571
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS activity	Best NSS volunteer at university level	MDU	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

Swachh Bharat	Red cross	Campaign on Swachh Bharat	2	48
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N/A	00	00	00
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Temporary/ Local	Manufacturing Process	Yakult Donene Pvt. Ltd.	13/03/2019	13/03/2019	96
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Lakshay Edusolutions Pvt. Ltd.	10/07/2017	Conduct Joint Research Activities , workshop, counseling, Training	62
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6700000	6661316

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Tech Lib 7	Partially	07	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10024	2748967	1380	160300	11404	2909267
Reference Books	21	5850	45	10090	66	15940
Others (specify)	27	23574	27	29990	54	53564
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N/A	N/A	N/A	Null
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	101	3	10	0	0	12	5	200	5
Added	0	0	1	0	0	1	0	0	0
Total	101	3	11	0	0	13	5	200	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3750000	3787273	2100000	2071821

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To create and maintain academic amp support facilities for the students, a great care is taken. For this following steps are taken by the institution- Computer equipments amp labs are maintained with the latest tools map software. Every lab has a dedicated lab instructor. The College has a spacious library containing a large no. of text books, reference books, journals amp magazines. The library stock is increasing every year. Faculty members can recommend the purchase of relevant books. The library has a book bank also which issues books to deserving amp poor students for whole academic year. The library is supervised by a librarian. The activities to keep library clean amp sorted are done by library staff. The college has quality class's rooms which includes the basic facilities like fans, light amp benches etc. The classrooms are very spacious. The corridor is tiled amp stair cases are also neat amp clean. The college has a big auditorium. There is a common room for girls. Canteen facility is also available in the college. Sitting arrangement amp ambience of canteen is quite appreciating. Hygienic and nutritious food is also available in the canteen. Labs are well equipped in the college. The college is renowned in the field of sports. The college has a large playground. Intensive training is available for the students under proper guidance. The college has been winning a large no. of championships in different sports amp the students are selected for India, Inter University amp National Tournaments. The facility is adequate for sports like Kabaddi, Badminton, Volley Ball, Wrestling, netball, hand ball, Tae- Kwando, Kho-Kho, cricket etc. Gymnasium facility is also available in the institution. The College garden is well maintained by the gardener appointed by college. The College has a vast hostel, being run on self finance basis. The Hostel has its own administrative staff to control and maintain the Hostel Building and facilities for girl's security. The Hostel building is also monitored through surveillance cameras and day night watchmen. The Hostel accommodation is provided on very economical rates.

<https://trgc.edu.in/Policies/Policy/Infrastructure%20and%20Learning.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship for meritorious ,sports persons cultural and economically backward students	53	209500

Financial Support from Other Sources			
a) National	Post Metric scholarship Scheme	136	1642205
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
view File	Nil	2010	Tika Ram Girls College Sonapat
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counseling by placement cell	50	50	13	24
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N/A	0	0	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	72	View File	view File	view File	view File
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	11
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
View File	View File	2014
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	View File	National	79	17	View File	View File
2018	View File	Internat ional	1	Null	View File	View File
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At College level, students choose their representative at class level in informal way. Students are also assigned as Admin duties for Whatsapp Groups of their Class which are formed by teachers..It provides opportunities to develop leadership by organizing and carrying out the college activities and also develop faculty and community relationships. The Student groups also help in maintaining academic discipline in Campus and also through online Information to students on Whats app groups. Apart from this, the college always tries to encourage and motivate the students for their participation in various college activities. .The IQAC has student representative. The college always tries to include students in various academic administrative activities. The students handle some activities also like celebration of Holi festival, awareness about environment conservation, celebration of National Youth Day, rallies about various social issues etc. The students remain active in different functions, workshop seminars organized by the college. In fact, some of the activities have been handled by the Students themselves like 1. To assist the new students in admissions. 2. Campaign for carrying ID Card among the students, 3. Celebration of traditional festival like Teej, Holi etc. 4.Organized fresher and farewell parties in their departments. 5. The college Magazine -Bhav-Tulika which is published every year, the student section of this magazine is edited by the student editor. 6. Assist the faculty members in organizing Educational tours and field visits.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

7200

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Administrator the principals always encourage decentralization in various activities as this is the philosophy of the Administrator. The Administrator consults the plans policies with the Principal. The Principal implements these plans policies with the help of Head of the Dept. Each Dept held meeting discuss about its needs requirements. There are Different committees like Discipline Committee, Purchase Committee, and Construction Committee Time Table Committee. There are regular meetings of Administrator with Principal Staff members to know the problems suggestions for improvement. There are a large no. of committees for various activities like women cell, Transport, Grievance Cell, Library Advisory Committee, Cultural, admission, anti sexual harassment committees etc. These committee take care of their respective task. The vision of the institute is to focus on decentralization and participative Administrator so that it can become a benchmark in education through innovation and excellence. The Management conducts meeting with the Principal. Regular meetings of committee are held with the staff representative to know their problems and suggestions. The Principal consults HOD's and faculty members to take the decision. Students Council is given due representation in IQAC. Time to time students are mentored by the teachers to know their problems and solution is provided Academics calendar is made in advance in consent with the department heads and in charge of various cell /clubs and displayed on website of the college every year Principal takes necessary meeting round the year to ensure implementation of the academic and other activities. As a part of its policy decentralization every year administration provide opportunity to each new member to be editor in chief of its college magazine Bhav Tulika which show cases the events and activities of the college students are mentored time to time. The Administrator the principals always encourage decentralization in various activities as this is the philosophy of the Administrator.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Core concern of the institution is to attain and sustain quality teaching and learning so that they themselves may avail job opportunities and become selfdependent in today's

competitive Scenario. The College is Affiliated to M.D.U. Rohtak, Haryana. It Follows the Curriculum which is prescribed by the University for All the Courses. The Syllabus is revised by the affiliated university after every six to seven years. Various teaching aids are used to make curriculum delivery more effective and systematic like lesson plans, assignments, group presentations for participative learning, class tests, group discussion and role playing etc.

Teaching and Learning

We follow the curriculum for each subject as prescribed by M.D. University Rohtak .Time Table is prepared at the beginning of the session..Lesson plan is prepared by the teachers and is displayed on the notice board also. Assignments and class tests are given to the students. Internal test, quiz, group discussion, industrial visit, and extra classes are also conducted .

Examination and Evaluation

The institute is affiliated to MDU, Rohtak. The exams are conducted as per the schedule of the university . Out of 100 marks of each subject, the university conducts exams of 80 marks. The 20 marks are left for the college to be awarded on the basis of the performance of students , attendance, assignments class test . These internal evaluation marks are sent to the university to be included in the final result.

Research and Development

The college organizes seminars conferences at national levels for the faculty invites participants from outside for presentation of paper attending the same . The faculty members are encouraged to publish their research contribution in various national and international conferences and journals .Academic leave is given to the faculty members who attend the seminar workshop. The institute has internet facilities to assess the online resources

Library, ICT and Physical Infrastructure / Instrumentation

The college has provided one of the best infrastructure in terms of quality and quantity . The library has various text books, reference books , journals magazines. The corridors are tiled the campus has beautiful and green lawn . All the class rooms are spacious well

	lit with good ventilation. CCTV cameras are installed in the campus to ensure safety security .The college has a multipurpose hall also . There are generators in the college for non -stop back up supply . Water harvesting system is also there.
Human Resource Management	The recruitment of faculty is done on the basis of qualification, proficiency and experience. To improve academic ambience, the College identifies the skills, aptitude physical and intellectual capabilities of its staff members. Accordingly, various kinds of responsibilities are assigned to them. All the Faculty and Staff are also re Workshops and seminars are organized for the faculty members. Duty leave is also provided to the faculty members for attending refresher orientation, seminar, workshops, and FDPS. Free uniform is given to Class IV staff. Gifts are also given to supporting staff on the occasion of festivals.
Industry Interaction / Collaboration	The students are exposed to industry by making them visit the various industries. The college has a separate placement cell for job placements and opportunities for many students. The placement cell of the college provides various training, extension lectures and exposure to the students with collaboration of various coaching centers and industries. The college organizes educational tours for students to visit small scale industries, export houses and the industrial areas in NCR.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Various Developmental activities are planned by IQAC .SMS system is there to inform all the stake holders .Website is updated from time to time.
Administration	The process of E-Governance is continued for a number of activities . Leave is applied through email. Most of the data is stored digitally. Urgent messages are sent through bulk SMS.
Finance and Accounts	Record is in the electronic form. All the payments and receipts are recorded digitally.
Student Admission and Support	The student can view the prospectus, apply for admission and can get

	admission online. The library is also computerized. The information regarding students is available on website. The student can send email to the college for their queries also.
Examination	Examinations are conducted as per the schedule of MDU. The details of internal assessment and absentees are sending to university online. The university issues admit cards, date sheets, exam notices and exam result online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	N/A	N/A	N/A	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	View File	View File	Nil	Nil	61	18
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	20/11/2018	18/12/2018	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	49	0	41

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
----------	--------------	----------

Staff quarters, maternity leave, Duty Leave	Staff quarters, maternity leaves, Duty Leave, wheat loan	Hostel, fee-concession, cctv cameras, transport system, grievance and redressal cell, SC-BC Scholarship, Fees Installment Facility.
---	--	---

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College Conducts Internal and External Financial audits regularly. The College has a sound mechanism of internal audit for all the financial activities which take place from time to time. After getting the requirements from different cells and subsequent approval of the principal, the purchase committee purchases the item as per the laid down procedure and rules. The convener of purchase committee along with the Bursar of the college keeps a strict vigil on the purchase system. To make the system robust and transparent, the belts and demands are perused by the president and governing body before final payments. All the vouchers and bills are duly audited by a well qualified and well experienced Chartered Accountant. The college believes in full transparency of all financial dealing and therefore it ensure that all its expenditure are audited, not just internally but also through various external audit also.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	00
View File		

6.4.3 – Total corpus fund generated

42910193.23

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	EXTERNAL EXPERTS	Yes	Management /IQAC
Administrative	Yes	EXTERNAL EXPERTS	Yes	Management /IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The mentors get to interact with parents during these meetings and get a better insight of students psyche and conduct while she is at home. 2. These meetings are a source of inviting suggestions and feedback from parents which are then implemented in the best of student's interest. 3. The progress shown by their wards is informed to the parents. Its help in their betterments and improvements as the progress of the students depends on joint efforts of parents and teachers. The issues related to classroom behavior, academic performance, social skills and extra-curricular activities are discussed with the parents.

6.5.3 – Development programmes for support staff (at least three)

Various workshops are conducted for them from time to time. The supports staffs are given guidance on the promotional avenues open to them 1. Faculty Development Programme was organised for supporting staff from 12.11.2018 to 17.11.2018 on online transaction 2. Faculty Development Programme was organised for supporting staff from 04.02.2019 to 9.02.2019 on Banking Awareness. 3. Training programme for basic computer skill was organised

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Faculty was motivated to use ICT enhanced the use of led bulbs, plastic free campus, herbal vatika was prepared for environmental consciousness, International/National seminars/ Workshops were organised. National Seminar will be organised on Diaspora and Indian English Literature in English Department. Emphasis on research activities by teaching faculty.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Road Safety Awareness Programme	06/08/2018	Nil	Nil	122
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Educational Trip by Commerce and Economics Department.	23/02/2019	23/02/2019	60	0
Educational Trip by Maths Dept.	25/02/2019	25/02/2019	15	0
Educational Trip By Eng. Department	25/02/2019	25/02/2019	37	0
Educational Trip By Commerce Department	28/02/2019	28/02/2019	100	0

Annual Prize Distribution Function	08/03/2019	08/03/2019	350	0
Industrial Visit by Commerce and Economics	13/03/2019	13/03/2019	96	0
Seminar on Tally account Software	15/03/2019	15/03/2019	110	0
Road Safety Awareness Programme	06/08/2018	06/08/2018	122	0
Organized a Group discussion on 'Fluid Dynamics' by maths Dept.	30/08/2018	30/08/2018	52	0
Extension Lecture by commerce and economics department	11/09/2018	11/09/2018	140	0
Hindi diwas	14/09/2018	14/09/2018	105	0
Essay Writing, Speech and poetic recitation Competition by Hindi Department	14/09/2018	14/09/2018	38	0
Shalochouccharn & Debate Competition by Sanskrit dept.	26/09/2018	26/09/2018	31	0
National Seminar on Relevance of Gandhi an Ideology in the contemporary world by History and Pol. Sci,	19/01/2019	19/01/2019	204	0
Educational Trip by Geography Department	16/02/2019	16/02/2019	21	0
Educational Trip by History and Pol. Sc.	25/02/2019	25/02/2019	73	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institute makes every effort to integrate cross cutting issues as Gender, Climate change, Environmental Education, Human Rights and ICT etc. into the curriculum. Institute has dedicated environmental society which is basically and eco club of students that organizes many events and aims at promoting and increasing environmental consciousness, awareness and responsibility amongst the institute youth .The institution is Committed to protect and preserve environment. An experienced horticulturist takes care of plants and trees. We promotes environmental consciousness about energy saving, reduce the use of plastic, more plantations of trees conservation of water soil, use of dustbins, awareness about "Save Environment" through various competitions, poster making rally. Van Mahotsav is celebrated every year and the students take a vow to protect newly planted saplings. Dustbins are installed in the campus to maintain cleanliness consciousness efforts are made to switch off the lights and fan when not in use to save energy. Besides this various activities like Swachh Bharat Abhiyan, Van Mahotsav, slogan Writing and Poster making on the theme "Save Environment", Social Awareness week, Pledge on "Earth Day" to reduce global warming etc. were organized throughout the year.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	0
Ramp/Rails	Yes	4
Braille Software/facilities	No	0
Rest Rooms	Yes	4
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	30/07/2018	1	Durga Shakti App	Girls	571
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For students	28/05/2017	<p>Code of conduct (handbooks) for various stakeholders . Classes will be held as per the timetable . The principal reserves the right to make any change as and when required. • Students are prohibited to use mobiles in the college campus. • Girls are not allowed to leave the college before 12:00 pm • Students should be particular about their attendance and performance in class tests. Failing which they may not be allowed to appear in university examination. • It is responsibility of the students to collect attendance details from the subjects teachers at the end of each session. In case of any confusion the same should be clarified from the concerned teacher. No complains in this regard will be entertained later. • Every students must carry her identify card throughout her stay in the college campus. • Attendance is mandatory for every students in college functions/ events. • Walking or talking in corridors during class time will invite punishment. • Whoever directly or indirectly participates in strike or any kind of misbehavior shall be suspended, expelled or rusticated from the institution and shall be liable to fine • Proxy at the time of roll -call is an offence. • Students shall refrain from : i) Causing damage to college building, furniture or</p>

any other property. ii) Making noise in /outside the class room. • Students can meet the office staff any day after 10:00 am and the Principal after 2:00 PM for any official matter. • Guardians are allowed to meet their wards with the prior permission of the principal. • No student can display any notice on the notice board. • Students have to reach in their class room at the stroke of the college bell. Keeping in mind the carrier of the students, admission in Add-on- course may be compulsory according to the eligibility of students.

For students

01/07/2018

Academic Calender

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
View File	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Organization of Hwan Ceremony on 16.7.2018 Holi Celebration 7Days NSS Camp 22.03.2019 to 28.03.2019 Road Safety Week 4.02.2019 to 10.02.2019 Swachhata Pakhwara by NSS 1.08.2018 to 15.08.2018 Teej Mohatsav 11.08.2018 Blood Donation Camp 28.02.2019

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice :- Environmental Awareness Objective Best Practice 1
 Title: Empowerment through Capacity Building Objectives of Practice:- 1. To empower the girls students by providing them multidimensional quality education so that they become self reliant and enable to evaluate various paradigms of life with a new broad and human perspective. 2. The College shall strive to create a better society through empowering women. 3. To create awareness and sensitize girls students about women’s rights. 4. To promote more cultural space to women to foster a distinctive identity of their own. 5. To achieve social equality as an essential part of Women Empowerment. Context:- Due to patriarchal values, women are considered as secondary citizens so we owe to train/aware, sensitize and empower girl students/women about their rights, self esteem and participatory role in decision making. The long term focus of this practice is to enhance their analytical and logical thinking ability which will empower girl students not only to achieve best possible rank in academics but also attain phenomenal perspective in human lives. Practices: - To implement this practice, the College organizes many programs. The following are few of

the instances: a. The College has women Cell, ll, Legal Literacy Cell, Prevention of Sexual Harassment Cell and Guidance Counseling Cell to help girls at every Level. b. Many extension lectures were organized on women issues, rights, and problems etc. Best Practice 2 Environmental Pollution is one of the most alarming problems of the world. There is an immediate need to aware the students and society about the environmental degradation. Practice:- (a)Tree plantation drive by N.S.S Units and Youth Red Cross (B) To aware the students about switching off the electricity appliances when not in used .(C) Ban of plastic in College Campus .(D) Facilities of RO Drinking water in the Campus . (E) Rain Water harvesting. (F)Administrative staff is encouraged to use ICT for promoting paperless office. (G) The students are motivated to take care of new sapling. (H) Swach Bharat Campaign was observed throughout the year by N.S.S. volunteer's .Problems:- In spite of Following no Plastic zone policy, few students still carry the plastic bag. Success there is greenery in the campus use of paper has decreased.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://trgc.edu.in/download/AQAR/2018-19/Best-Practice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Every segment of the college strives for excellence in pursuit of the vision and mission of the Institution. It has a vision to make the young girl students of the area ready to take a leap towards a wider world which will offer them much better prospects for their career and future. It has a vision to shape the young minds into progressive, forward looking, and liberal minded individuals with a scientific temper and cosmopolitan approach. The major thrust of the institution is to excel in teaching and learning. The college a firm believer in merit based education always appoints qualified and competent faculty. Tika Ram Girls college is always committed to form all possible platforms for all round development of the students. The institution focuses on the mission to achieve academic excellence and promoting good and informative education with innovative ideas in teaching and learning process. The institution specially focuses on overall growth of the students by providing them quality based and skill based education. 798 students got position in the merit list of university. 11 students got 1st position in the merit list of university. There are many cells, clubs and other activities are established to enhance the student's knowledge Through different cells and clubs students are made aware about moral values and principles. By celebrating national days they become more concision towards the society and the country. They are encouraged to prepare for presentations on social issues. Faculty members take regular feedback from the students time to time and they discuss about the strong and weak points of curriculum to the head of the department for taking necessary actions for further improvements in teaching and learning process. Our college organizes frequent industry visits for students to enable them to get skill based education. To inculcate the awareness among the students the institution focuses on outreach programme which aims to help, uplift and support those who are deprived of certain services and rights. On the regular basis Yoga is practiced in the institution as we are PG Diploma in Yoga science.

Provide the weblink of the institution

<https://trgc.edu.in>

8.Future Plans of Actions for Next Academic Year

To Organize National seminar by English Department. To host Zonal Youth Festival. To conduct more social out Reach Programms. To strengthen quality initiative in Teaching Learning, more emphasis will be given on power point presentation, audio visual presentation. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publication and research projects. Encourage students to participate in social responsibility and extension activities in the new session. Promoting activities such as yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff members. Name Name Dr Santosh Rathee Dr Monika Verma Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC